

**Request:**

**Freedom of Information Request**

As you may be aware the Self-build and Custom Housebuilding Act 2015 (as amended by the Housing and Planning Act 2016) places a number of obligations on all relevant authorities. These include:

1. To keep a register of individuals and associations of individuals who wish to acquire serviced plots of land to build their own homes in the authority's area and to have regard to those registers in carrying out their planning, housing, land disposal and regeneration functions.
2. To publicise its register.
3. To give suitable development permission in respect of enough serviced plots to meet the demand.

I am writing to you on behalf of the National Custom and Self Build Association (NaCSBA) to request the answers to the questions that are set out below. In setting out the data request I have focussed on information of direct relevance to the implementation and required delivery under the Act. The responses should therefore be readily reportable back to us within the £450 / 18 hour limit for a Freedom of Information Act Request.

**Part 1 Register Numbers**

Registers are separated into lists of Individuals and of Groups of Individuals. These are reported separately. In the case of Groups, we are also keen to understand the numbers of individuals within the Groups. Where that number is not known we assume a group to be made up of 5 individuals.

**Important Notes in completing the returns**

- (1) The split into Part 1 and Part 2 is only relevant where and when a local connection test is in place.
- (2) This number is the total on the Registers at the start of the year. This should be the same as the numbers reported to NaCSBA as part of the previous year's FOI request.
- (3) In most cases there will be no prior year adjustment. However, some authorities may have taken action in the current year that has affected those who joined the Register in previous years. Entries may have been removed or moved between parts of the Register.
- (4) In most cases there will be no changes made to those joining the Register in the year. However some authorities may have taken action in the current year that has

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affected those who joined the Register this year. Entries may have been removed or moved between parts of the Register.

**Table1.1 – Number of individuals (excluding those in groups)**

	Single Register [Number] (1)	Part 1 [Number] (1)	Part2 [Number] (1)	Total [number]
<b>Total Registrations as at 30 October 2019 (as previously reported) (2)</b>	<b>88</b>			
Prior year adjustments (if any) (3)				
<b>Total Registrations as at 30 October 2019 (restated)</b>	<b>88</b>			
Additions between 31 October 2019 and 30 October 2020	18			
Changes to individual Registrations between 31 October 2019 and 30 October 2020 (if any) (4)				
<b>Total Registrations as at 30 October 2020</b>	<b>106</b>			

**Table1.2 – Groups of individuals (the number of Groups)**

	Single Register [Number] (1)	Part 1 [Number] (1)	Part2 [Number] (1)	Total [number]
<b>Total Groups Registrations as at 30 October 2019 (as previously reported) (2)</b>	1			
Prior year adjustments (if any) (3)				
<b>Total Group Registrations as at 30 October 2019 (restated)</b>	1			
Additions between 31 October 2019 and 30 October 2020	1			
Changes to Group Registrations between 31 October 2019 and 30 October 2020 (if any) (4)				
<b>Total Group Registrations as at 30 October 2020</b>	2			

**Table1.3 – The numbers of individuals within Groups (if known)**

	Single Register [Number] (1)	Part 1 [Number] (1)	Part2 [Number] (1)	Total [number]
<b>Total Registrations as at 30 October 2019 (as previously reported) (2)</b>	3			
Prior year adjustments (if any) (3)				
<b>Total Registrations as at 30 October 2019 (restated)</b>	3			
Additions between 31 October 2019 and 30 October 2020	5			
Changes to individual Registrations between 31 October 2019 and 30 October 2020 (if any) (4)				
<b>Total Registrations as at 30 October 2020</b>	8			

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**Part 2 Plots to be permissioned based on Registrations**

The numbers added to Registers for any base period must be at least matched by the number of suitable permissions granted in the three years after the end of the base period. Groups are entitled to have their needs met on a single site that may include a number of individual plots. There is no requirement to match those on Registers with specific plots.

**Important Notes**

- (1) The permissions required represent the numbers joining the register during the relevant base period.
- (2) Relevant permissions granted in each of the three years after the end of the base period can be used to match the permissions required. If insufficient permissions are granted the result is a shortfall.
- (3) If the number of relevant permissions granted is greater than the numbers joining the registers in the relevant base period those permissions are unallocated (and in some cases may be used to match those joining registers in later base periods).
- (4) Each Group should be accommodated on its own site which will consist of a number of plots.

**Table 2.1– Number of relevant permissions for Individual plots (excluding those for Groups)**

	<b>Base Period 1 (period ending 30 October 2016</b>	<b>Base Period 2 (year ended 30 October 2017)</b>	<b>Unallocated permissions</b>
<b>Permissions Required to meet legislative duty for individuals (1)</b>	<b>16</b>	<b>21</b>	
Relevant permissions granted Y/e 30 October 2017	9		-
Relevant permissions granted Y/e 30 October 2018	6	-	-
Relevant permissions granted Y/e 30 October 2019	5	4	-
Relevant Permissions granted Y/e 30 October 2020		<b>13</b>	-
<b>Total Relevant permissions granted (2)</b>	<b>20</b>	<b>17</b>	-
<b>Shortfall of permissions for individuals (if any)</b>	<b>(4 unallocated)</b>	<b>4</b>	-

Apologies if the table is not clear – I removed the ‘used’ plots from base period 1 when looking at base period 2.

**Table 2.2– Number of relevant permissions for sites for Groups (showing numbers of Groups) (4)**

	<b>Base Period 1 (period ending 30 October 2016</b>	<b>Base Period 2 (year ended 30 October 2017)</b>	<b>Unallocated permissions</b>
<b>Permissions of sites required to meet legislative duty for Groups (1)</b>	<b>0</b>	<b>0</b>	
Relevant permissions granted Y/e 30 October 2017	0		

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Reference: FOI3161

Relevant permissions granted Y/e 30 October 2018	0	0	
Relevant permissions granted Y/e 30 October 2019	0	0	
Relevant Permissions granted Y/e 30 October 2020		1	
<b>Total Relevant permissions granted (2)</b>	<b>0</b>	<b>1</b>	
<b>Shortfall of sites for Groups (if any)</b>	<b>0</b>	<b>0</b>	

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**Table 2.3– Number of relevant individual plot permissions for Groups(ie numbers in Groups) (4)**

	<b>Base Period 1 (period ending 30 October 2016</b>	<b>Base Period 2 (year ended 30 October 2017)</b>	<b>Unallocated permissions (if any)</b>
<b>Permissions of plots required to meet legislative duty for Groups (1)</b>	<b>0</b>	<b>0</b>	
Relevant permissions granted Y/e 30 October 2017	-		
Relevant permissions granted Y/e 30 October 2018	-	-	
Relevant permissions granted Y/e 30 October 2019	-	-	
Relevant Permissions granted Y/e 30 October 2020		<b>3</b>	
<b>Total Relevant permissions granted (2)</b>	<b>0</b>	<b>3</b>	
<b>Shortfall of plots for Groups (if any)</b>			

**Part 3 – Other information Required****Question 3.1**

Have you met your statutory duty for the following base periods. Note this information should follow from the responses to Q2.[Yes / Not yet].

	<b>Individuals</b>	<b>Groups</b>	<b>Overall</b>
Base period 1 Period ending 30 October 2019	Yes	Yes	
Base Period 2 Period ending 30 October 2020	Not Yet	Yes	

Where a shortfall has occurred please set out your plans to address any shortfall that has occurred.

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Reference: FOI3161

**Question 3.2**

Have you introduced a local connection test? [no]

**Question 3.3**

Have you introduced a financial viability test? [no]

**Question 3.4**

Have implemented charges for your Register? [no]

**Question 3.5**

Have the Community Infrastructure Levy (CIL) operated at any time since 30 October 2016? [yes]

- a. If so when was CIL introduced? 22 November 2018
- b. If relevant, how many Self Build Exemptions did you issue in relation to individual plots during each of the following periods (note: some self build may also be exempt as affordable housing):

Period	Self Build Exemptions
31 October to 30 October 2017	0
31 October 2017 to 30 October 2018	0
31 October 2018 to 30 October 2019	0
31 October 2019 to 31 October 2020	0

REQUEST ENDS