



Reference: FOI-329

**Request:**

1. Please provide me with the details of procedure which enabled North Tyneside Council's CEO Mr Paul Hanson to be appointed as CEO of North Tyneside Council.
2. In addition: please provide details of tenure for CEO Hanson.

**Response:**

1. The appointment procedure is as follows: -

In accordance with allocation of functions between the Cabinet and Council under the Local Authorities (Functions and Responsibilities) (England) Regulations 2000, it is the responsibility of Cabinet to determine the Authority's senior management structure. This responsibility includes the determination of relevant Job Descriptions, Person Specifications and associated salaries.

It is a Council responsibility, which is undertaken on behalf of the Council by the Appointments and Disciplinary Committee, to appoint Chief Executive and Heads of Service. In fulfilling that responsibility, the Appointments and Disciplinary Committee are responsible for determining the appointments process and undertaking the selection and recruitment process in accordance with the Officer Employment Procedure Rules which form a part of the Authority's Constitution.

- The Appointments and Disciplinary Committee agreed the process to be adopted, the Job Description and Person Specification, the arrangements for interview and interview questions for the appointment of the Authority's Chief Executive.
  - The Appointments and Disciplinary Committee interviewed Mr Hanson for the role of Chief Executive on 15 November 2018 and voted to appoint Mr Hanson pending approval of Full Council.
  - Full Council approved and confirmed the appointment of Mr Hanson as Chief Executive on 22 November 2018.
2. This is a permanent appointment.