

**Meeting:** Housing Sub Committee

**Date:** 23rd September 2019

**Title:** Establishment of Tenancy Agreement sub-group

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**Author:** Emma Fagan, Democratic Services Tel: 0191 643 5313

**Service:** Law and Governance

**Wards affected:** All

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### **1. Purpose of Report**

To seek approval for the establishment of a sub-group to undertake a piece of work in relation to tenancy agreements and to agree a draft scope for the study.

### **2. Recommendations**

The sub-committee is recommended to:

- a) Agree the establishment of a sub-group;
- b) Appoint the membership of the sub-group, including a lead Member; and
- c) Agree a draft scope for the study and permit the sub-group to finalise this, making any necessary amendments, at the first meeting of the sub-group.

### **3. Details**

- 3.1 At its meeting on 22 July 2019, Housing Sub-committee considered a report relating to the establishment of a work programme for 2019/20. Members were asked to put forward topics for inclusion in the work programme, including any suggestions that could be the subject of an in-depth investigation.
- 3.2 As part of this discussion, it was suggested that it would be useful to look at tenancy agreements, to see if they were delivering the best outcomes for the Council and tenants. Members suggested that a sub-group be appointed to carry out this work, which would include comparing North Tyneside's tenancy agreement with those from other local authorities.
- 3.3 It is suggested that sub-groups be established with a maximum membership of 5/6 members. This can be drawn from the membership of the sub-committee or be extended out to all non-executive members. It is anticipated that the first meeting will take place in late October/early November, with the purpose of meeting with lead officers to agree a final scope, work plan and timescales for completion.
- 3.4 A draft scope for the study is attached at Appendix 1. Members are asked to decide whether there are any other areas they would like included in the scope for the study. The sub-committee is also asked to appoint a membership for the study, including a lead member who would 1) agree the agenda for the meetings of the sub-group with the

relevant Democratic Support Officer; 2) chair meetings of the sub-group; and 3) liaise with officers over the content of the final report and recommendations.

#### **4. Background Information**

N/A

#### **5. Appendices**

Appendix 1 – draft scope for the study