

Scoping Template

Name of sub committee/study group	Tenancy Agreements
Membership	To be arranged
1	Focus of study
	The purpose of the study will be to review the current tenancy agreement, with a view to determining whether it successfully delivers the best outcomes for the Council and for tenants.
2	Objectives
	To look at whether the tenancy agreement is successful in deterring tenants from causing damage to property; the extent to which enforcement action is taken against those that break the tenancy agreement and support that is provide to those that advise housing that they are struggling to meet the terms of their tenancy agreement.
3	Key questions
	<ul style="list-style-type: none"> - Does the wording in the agreement clearly set out what is expected and the consequences of breaking the agreement? - What monitoring is undertaken to ascertain whether tenants are abiding by the agreement? - What enforcement options are available and when these would be utilised? - How many applications are made to court to end tenancies? What costs are involved for the local authority? - What are the current levels of rent arrears and what processes are triggered when tenants fall behind? - How does North Tyneside's tenancy agreement compare to other local authorities? - How is anti-social behaviour recorded and at what point would enforcement action be taken? - Where tenants approach housing and disclose that they are struggling to meet the requirements of their tenancy, what support and advice is provided? - How are tenants made aware of this support?
4	Obtaining evidence
	<ul style="list-style-type: none"> - Discussions with officers from housing - Looking at tenancy agreements from other local authorities - Any available outcomes of consultation undertaken with tenants

5	Support required by the group/sub committee
	Emma Fagan – Democratic Services Paul Worth – Senior Manager Housing Operations Dawn Statham – Area Neighbourhood Housing Manager Toby Hartigan-Brown – Housing Operations Management and Support
7	Date draft report required
	TBC
8	Date final report required
	TBC
9	Evaluation
	<p>Any recommendations reported to Cabinet will require a response within 2 months, under the requirements of Section 122 of the Local Government and Public Involvement in Health Act 2007. Cabinet will be asked to clearly state whether or not it accepts the recommendations and the reasons for this decision. Cabinet must indicate what action, if any, it proposes to take.</p> <p>If recommendations are accepted by Cabinet, the proposed action to implement the recommendations can be monitored by the sub-committee.</p>