



Council

North Tyneside Council

To All Members of the Council

14 November 2017

You are hereby summoned to attend the Meeting of the Council of the Borough of North Tyneside to be held in **The Chamber, Ground Floor, Quadrant, The Silverlink North, Cobalt Business Park, North Tyneside at 6pm on Thursday 23 November 2017** for the transaction of the following business.

<u>Agenda Item</u>	<u>Page(s)</u>
1. Public Questions	3
Six valid questions have been received from members of the public for this meeting.	
2. Apologies	
3. To receive any Declarations of Interest	
You are invited to declare any registerable and/or non-registerable interests in matters appearing on the agenda, and the nature of that interest.	
Please complete the Declarations of Interests card available at the meeting and return it to the Democratic Services Officer before leaving the meeting.	
You are also invited to disclose any dispensation from the requirement to declare any registerable and/or non-registerable interests that have been granted to you in respect of any matters appearing on the agenda.	
4. Minutes of the Council Meetings held on 28 September 2017 (previously circulated)	

Members of the public are entitled to attend this meeting and receive information about it.

North Tyneside Council wants to make it easier for you to get hold of the information you need. We are able to provide our documents in alternative formats including Braille, audiotape, large print and alternative languages.

For further information please call 0191 643 5358.

Contact Officers

**David Brown (0191) 643 5358
Paul Wheeler (0191) 643 5318**

<u>Agenda Item</u>	<u>Page(s)</u>
5. Motions	5
Two valid Motions on Notice, signed by at least three Members of the Council, has been received for consideration at this meeting.	
6. Annual Audit Letter 2016-17	7
To receive the 2016-17 Annual Audit Letter from the Authority's appointed auditors, Mazars.	
7. Report of the Independent Remuneration Panel	28
To request the Council to give consideration to the recommendations of the Independent Remuneration Panel in relation to the Members' Allowances Scheme for 2018/19.	
8. Appointment of Chair of Adult Social Care, Health and Wellbeing Sub-committee	36
To appoint a Chair of the Adult Social Care, Health and Wellbeing Sub Committee for the remainder of the 2017/18 Municipal Year.	
9. Common Seal	
To agree the Common Seal being affixed to all deeds and documents required for carrying into effect the various decisions of the Council made since its last meeting.	
10. Chair's Announcements	
To receive any announcements by the Chair of Council.	
11. Mayor's Announcements	
To receive any announcements by the Elected Mayor.	
12. Questions by Members of the Council	40
Three valid questions on notice have been received for a response at this meeting.	

Yours faithfully



Patrick Melia
Chief Executive

North Tyneside Council

Report to Council

23 November 2017

ITEM 1

Questions by Members of the Public

Notice has been received of the following questions from members of the public to be put to the Council meeting.

1. Question to the Elected Mayor by Ms Skeldon of North Shields

I wanted to ask what the council is doing to tackle the increase of drug use in the borough. I live next to a Stonham supported housing scheme and the drug use here and in North Shields in general has visibly risen in the past 12 months.

I have witnessed on many occasions drug deals being done in the street and there seems to be little being done to curb or control this.

We have reported instances to the correct authorities but it would seem nothing is done about it, the exchange of drugs for money is so blatant, the dealers don't even try to hide what they are doing!

It concerns me greatly that the people that are seen hanging round the metro station and the centre of North Shields are stoned and/or drunk and I have witnessed anti social behaviour because of this on too many occasions to even list. It's now got to the stage where there seems little point in reporting incidents as nothing seems to ever be done about it.

2. Question to the Elected Mayor by Ms Quinn of Shiremoor

How many more green areas are to be lost to expensive unaffordable housing estates in North Tyneside? There are empty properties in the borough do we really need all these new estates with houses priced over £250,000. There are a number of brown sites and derelict buildings in North Shields and around North Tyneside that should be built on before green fields

3. Question to the Elected Mayor by Mr Curruthers of Earsdon

Given the go ahead for the developers to build on Murton Gap, what modelling of the increased volume of traffic has been carried out with regards of the bypass and additional roundabout on the A186.

This development headlines the area as a good place to live, this development is severely stretching resources of the infrastructure, why are planners allowing housing to be developed on road choke points, holystone, Backworth, Station Road all built adjacent to roundabouts which when fully populated will increase commuter misery. The current "road improvements" when eventually completed

will not be sufficient to manage this. Surely a better investment would be to build large free car parks at metro stations to relieve the roads.

4 Question to the Elected Mayor by Ms Baxter of Whitley Bay

I would like to ask whether anybody has been along The Broadway, namely from the football field at Links Road towards Tynemouth and seen how dark the pavements are. Lights only appear to be on one side and a long distance apart which means the pavements are extremely dark and frankly I wouldn't feel happy walking along them at night. The seafront at Beaconsfield is the same, very few lights very far apart. I can remember when it was policy to make sure pavements were well lit has the cost now taken over people's safety.

A lot of pavements are too dark as the lights are too high and too far apart. Just walk along the Broadway and see.

5 Question to the Elected Mayor by Mr Jarrett of North Shields

What is North Tyneside Council doing to prevent implementation of STPs and the CCG's planned closure of walk-in centres?

6 Question to the Elected Mayor by Mr & Mrs Whittle of Benton

Having suffered several 'near misses' at the junction of Station Road and Glebe Avenue in Benton and having received no response to my query of the Highways department, what measures can be put in place to reduce the speed of vehicles along Station Road and avoid a serious accident at the Glebe Avenue junction?

North Tyneside Council Report to Council 23 November 2017

ITEM 5 Motions

Notice has been received of the following motions from Members of the Council to be put to the Council meeting.

Motion 1 signed by Councillors Andy Newman, Anthony McMullen, Bruce Pickard.

North Tyneside Council has faced unprecedented cuts over the last 7 years. The Government has indicated that the reduction in grants will continue until 2019/20. Increased demand for services while at the same time having huge reductions in our grants from the conservative government means more cuts to vital public services when people need them more than ever.

While North Tyneside council will have to find over £18m in savings as part of a funding gap of £41m over the next two years. An extra 1bn will be given to Northern Ireland as part of the conservative's supply on demand arrangement with the DUP. This is deeply unfair on our residents who have seen vital services threatened by government budget cuts. The Council therefore calls upon the Mayor to write to the Chancellor asking him to cancel all planned cuts to this Council

Financial Implications

There are no financial implications arising directly from the motion to write to the Chancellor asking him to cancel all planned cuts to this Council.

Legal Implications

There are no direct legal implications arising for the Authority from this motion.

Motion 2 signed by Councillors Margaret Hall, Muriel Green, Sarah Day

North Tyneside Council calls upon the clinical commissioning group to go ahead with the planned opening of the 24/7 urgent care centre at Rake Lane hospital as agreed in June this year and promised for the 1st October 2017

An in-depth review earlier this year established the demand and need for an urgent care centre. Public consultation agreed that the best urgent care service would be a 24/7 provision at Rake Lane hospital.

Residents of North Tyneside want the same quality of provision as those in Northumberland where two local hospitals have 24/7 urgent care centres. Newcastle also has a 24/7 provision of urgent care

A recent statement by the CCG suggesting a shortened day, opening hours of 08.00 until 22.00 and use of NHS 111 and GP's from 22.00 until 08.00 is unacceptable.

In addition, the very poor attendance at the hastily arranged same day public engagement meetings in the Linskill Centre and at Langdale last week, demonstrates that there has not been a full and proper consultation on their new proposals.

Council requests the Mayor

To write to the CCG and the Minister of Health to retain our 24/7 urgent care centre at Rake Lane hospital and request a full consultation be undertaken throughout the Borough on these controversial proposals.

To campaign locally for the retention of our 24/7 urgent care centre at Rake Lane

Financial Implications

There are no financial implications arising directly from the motion to write to the CCG and the Minister of Health asking to retain the 24/7 urgent care centre at Rake Lane hospital.

Legal Implications

There are no direct legal implications arising for the Authority from this motion.

North Tyneside Council Report to Council 23 November 2017

ITEM 6 2016/17 Annual Audit Letter

Portfolio(s):	Elected Mayor	Cabinet Member(s):	Norma Redfearn
	Finance and Resources		Councillor Ray Glendon

Report from:	Finance	
Responsible Officer:	Janice Gillespie, Head of Finance	Tel 6435701
Wards affected:	All	

PART 1

1.1 Executive Summary:

- 1.1.1 The purpose of the report is to present to Council the Annual Audit Letter (“the Letter”) from the Authority’s appointed auditors, Mazars.
- 1.1.2 The Letter summarises many of the points raised in the Audit Completion Report which was presented to Council on 28 September 2017 and the Audit Committee on 27 September 2017.
- 1.1.3 The Letter will be presented by Mazars at Council on 23 November 2017.

1.2 Recommendation(s):

It is recommended that Council notes the contents of the Annual Audit Letter.

1.3 Forward plan:

Twenty eight days notice of this report has been given and it first appeared on the Forward Plan that was published on 31 July 2017.

1.4 Council plan and policy framework:

The Annual Audit Letter covers all the service responsibilities as identified within the Our North Tyneside Plan.

1.5 Information:

1.5.1 The full Letter is attached as **Appendix A** to this report. The letter covers the period 1 April 2016 to 31 March 2017.

1.5.2 The Letter covers:

- The overall conclusion in respect of the Authority's Financial Statements which includes the annual governance statement;
- The assessment of arrangements to achieve value for money in the Authority's use of resources;
- Future challenges facing the Authority; and,
- Fees payable to Mazars for 2016/17.

1.5.3 Mazars issued an **unqualified opinion** on the Authority's accounts for 2016/17. In this context unqualified means that the Auditor was satisfied with the quality of the Authority's accounts which is a positive outcome for the Authority.

1.5.4 The Audit Completion Report presented to Council on 28 September 2017 and to the Audit Committee on 27 September 2017 includes more detailed information in respect of the findings of the audit of the 2016/17 Annual Financial Report.

1.5.5 Mazars issued an **unqualified Value for Money conclusion**, confirming that the Authority had adequate arrangements in place for securing economy, efficiency and effectiveness in its use of resources.

1.6 Decision options:

Council is recommended to note the contents of the Annual Audit Letter. Alternatively it could request further information.

1.7 Reasons for recommended option:

Under the Authority's Constitution, it is the responsibility of the Council to ensure that proper arrangements are in place for the conduct of its business, that it safeguards and properly accounts for public money and that proper arrangements are in place to secure value for money. The Accounts and Audit Regulations 2015 require a meeting of the Council to receive, consider and publish the Annual Audit Letter received from the external auditor.

1.8 Appendices:

Appendix A: Annual Audit Letter 2016/17

1.9 Contact officers:

Janice Gillespie, Head of Finance, Tel 643 5701
Cathy Davison, Principal Accountant, Tel 643 5727

1.10 Background information:

The following background papers and research reports have been used in the compilation of this report and are available for inspection at the offices of the author:

- (a) 2016/17 Audit Completion report
http://www.northtyneside.gov.uk/browse-display.shtml?p_ID=569859&p_subjectCategory=40

PART 2 – COMPLIANCE WITH PRINCIPLES OF DECISION MAKING

2.1 Finance and other resources

There are no financial implications arising from this report. Where any of the individual actions require financing, this will be reported separately to Cabinet and /or Council as appropriate.

2.2 Legal

The Accounts and Audit Regulations 2015 require a meeting of the Council to receive, consider and publish the Annual Audit Letter received from the external auditor.

2.3 Consultation/community engagement

2.3.1 Internal Consultation has taken place with the Mayor, the Cabinet Member for Finance and Resources, the Senior Leadership Team and relevant officers of the Council.

2.3.2 External Consultation/engagement has taken place with Mazars.

2.4 Human rights

The proposals within this report do not have direct implications in respect of the Human Rights Act 1998.

2.5 Equalities and diversity

There are direct no equalities and diversity implications arising from this report.

2.6 Risk management

Potential future financial pressures against the Authority are covered in this report and registered through the Authority's risk management process.

2.7 Crime and disorder

There are no direct crime and disorder implications arising from this report.

2.8 Environment and sustainability

There are no direct environmental and sustainability implications arising from this report.

PART 3 - SIGN OFF

- Deputy Chief Executive ☒
- Head of Service ☒
- Mayor/Cabinet Member(s) ☒
- Chief Finance Officer ☒
- Monitoring Officer ☒
- Head of Corporate Strategy ☒

Annual Audit Letter

North Tyneside Council



North Tyneside Council

For the year ended 31 March 2017



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Our reports are prepared in the context of the 'Statement of responsibilities of auditors and audited bodies' issued by Public Sector Audit Appointments Ltd. Reports and letters prepared by appointed auditors and addressed to members or officers are prepared for the sole use of the Council and we take no responsibility to any member or officer in their individual capacity or to any third party.

Mazars LLP is the UK firm of Mazars, an international advisory and accountancy group. Mazars LLP is registered by the Institute of Chartered Accountants in England and Wales.

Executive summary

Purpose of this report

Our Annual Audit Letter summarises the work we have undertaken as the auditor for North Tyneside Council ('the Council') for the year ended 31 March 2017. Although this letter is addressed to the Council, it is designed to be read by a wider audience including members of the public and other external stakeholders.

Our responsibilities are defined by the Local Audit and Accountability Act 2014 ('the 2014 Act') and the Code of Audit Practice issued by the National Audit Office ('the NAO'). The detailed sections of this letter provide details on those responsibilities, the work we have done to discharge them, and the key findings arising from our work. These are summarised below.

Area of work	Summary
Financial statements opinion	On 28 September 2017 we issued our opinion that the financial statements give a true and fair view of the Council's financial position as at 31 March 2017 and of its financial performance for the year then ended.
Opinions on other matters	On 28 September 2017 we issued our opinion that the Narrative Statement published with the financial statements, is consistent with those financial statements.
Value for Money conclusion	On 28 September 2017 we issued our conclusion that the Council had proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.
Whole of Government Accounts	In line with instructions issued by the NAO, on 28 September we issued our assurance certificate which reported that the Council's consolidation pack was consistent with the audited financial statements.
Matters that we report by exception	<p>We have not identified any matters to report in relation to:</p> <ul style="list-style-type: none">• whether the Annual Governance Statement is in line with our understanding of the Council and the requirements of the Delivering Good Governance in Local Government Framework 2016;• reports in the public interest or written recommendations made under s24 of the 2014 Act;• exercise of other powers under the 2014 Act.

As we have discharged all of our responsibilities under the 2014 Act for the 2016/17 audit, we certified the closure of the audit on 28 September 2017.

Audit of the financial statements

Financial statements opinion

Unqualified

The scope of our audit and the results of our work

The purpose of our audit is to provide reasonable assurance to users that the financial statements are free from material error. We do this by expressing an opinion on whether the statements are prepared, in all material respects, in line with the financial reporting framework applicable to the Council and whether they give a true and fair view of the Council's financial position as at 31 March 2017 and of its financial performance for the year then ended.

Our audit was conducted in accordance with the requirements of the Code of Audit Practice issued by the NAO, and International Standards on Auditing for the UK and Ireland (ISAs). These require us to consider whether:

- the accounting policies are appropriate to the Council's circumstances and have been consistently applied and adequately disclosed;
- the significant accounting estimates made by management in the preparation of the financial statements are reasonable; and
- the overall presentation of the financial statements provides a true and fair view.

Our approach to materiality

We apply the concept of materiality when planning and performing our audit, and when evaluating the effect of misstatements identified as part of our work. We consider the concept of materiality at numerous stages throughout the audit process, in particular when determining the nature, timing and extent of our audit procedures, and when evaluating the effect of uncorrected misstatements. An item is considered material if its misstatement or omission could reasonably be expected to influence the economic decisions of users of the financial statements.

Judgements about materiality are made in the light of surrounding circumstances and are affected by both qualitative and quantitative factors. As a result we have set materiality for the financial statements as a whole (financial statement materiality) and a lower level of materiality for specific items of account (specific materiality) due to the nature of these items or because they attract public interest. We also set a threshold for reporting identified misstatements to the Audit Committee. We call this our trivial threshold.

The table below provides details of the materiality levels applied in the audit of the financial statements for the year ended 31 March 2017:

Financial statement materiality	£6.604 million
Specific materiality	We have applied a lower level of materiality to the following items of account: <ul style="list-style-type: none">• Senior Officers' Remuneration - £367k• Members' Allowances - £193k• Exit Packages (correct banding used)
Trivial threshold	£198k

Our response to significant risks

As part of our continuous planning procedures we considered whether there were risks of material misstatement in the Council's financial statements that required special audit consideration. We reported significant risks identified at the planning stage to the Audit Committee within our Audit Strategy Memorandum and provided details of how we responded to those risks in our Audit Completion Report. The table below outlines the identified significant risks, the work we carried out on those risks and our conclusions.

Significant risk	How we addressed the risk	Audit conclusion
<p>Management override of control</p> <p>In all entities, management at various levels within an organisation are in a unique position to perpetrate fraud because of their ability to manipulate accounting records and prepare fraudulent financial statements by overriding controls that otherwise appear to be operating effectively. Due to the unpredictable way in which such overrides could occur, we consider there to be a risk of material misstatement due to fraud and thus a significant risk on all audits.</p>	<p>We addressed this risk by performing work in the following areas:</p> <ul style="list-style-type: none"> • accounting estimates affecting amounts included in the financial statements; • identified significant transactions outside the normal course of business; • the selection and application of accounting policies; and • journals recorded in the general ledger and other adjustments made in preparation of the financial statements. 	<p>Our work provided the assurance we sought and did not highlight any significant issues to bring to your attention, other than the internal control recommendations detailed further in this report.</p>
<p>Revenue recognition</p> <p>There is a risk of fraud in financial reporting relating to income recognition due to the potential to inappropriately record revenue in the wrong period. ISA 240 allows the presumption of fraud relating to revenue recognition to be rebutted in exceptional circumstances, but given the Council's range of revenue sources we concluded there were insufficient grounds for rebuttal in 2016/17.</p>	<p>We evaluated the design and implementation of controls to mitigate the risk of income being recognised in the wrong period. In addition, we will undertake a range of substantive procedures including:</p> <ul style="list-style-type: none"> • testing revenue items recorded to ensure they have been recognised in the appropriate year; • testing adjustment journals; and • for major grant income, agreeing amounts to third party documentation. 	<p>Our work provided the assurance we sought and did not highlight any significant issues to bring to your attention, other than the internal control recommendations detailed further in this report.</p>
<p>Valuation of property, plant and equipment (PPE)</p> <p>The financial statements contain material entries on the balance sheet as well as material disclosure notes in relation to the Council's holding of PPE.</p>	<p>We:</p> <ul style="list-style-type: none"> • considered the Council's arrangements for ensuring that PPE values are reasonable; 	<p>Our work provided the assurance we sought and did not highlight any significant issues to bring to your attention, other than the internal control recommendations detailed further in</p>

Significant risk	How we addressed the risk	Audit conclusion
The value of the Council's PPE is material to the accounts and involves management judgements over the valuations and useful lives of assets.	<ul style="list-style-type: none"> engaged our own expert to provide data to enable us to assess the reasonableness of the valuations provided by the Council's valuer (where appropriate); assessed the competence, skills and experience of the valuer and the instructions issued to the valuer; and where necessary, performed further audit procedures on individual assets to ensure the basis of valuations is appropriate. 	<p>this report, the amendments to the prior period adjustment and the unadjusted misstatements.</p> <p>See also our follow-up of the previous year recommendation in respect of valuations.</p>
<p>Valuation of defined benefit pension scheme</p> <p>The financial statements contain material pension entries in respect of retirement benefits. The calculation of these pension figures, both assets and liabilities, can be subject to significant volatility and includes estimates based upon a complex interaction of actuarial assumptions. This results in an increased risk of material misstatement.</p>	<p>We:</p> <ul style="list-style-type: none"> evaluated the Council's arrangements (including relevant controls) for making estimates in relation to pension entries within the financial statements; and considered the reasonableness of the Actuary's assumptions that underpin the relevant entries made in your financial statements, through the use of an expert commissioned by the National Audit Office. 	<p>Our audit provided the assurance we sought and did not highlight any significant issues to bring to your attention.</p>

Internal control recommendations

As part of our audit we considered the internal controls in place that are relevant to the preparation of the financial statements. We did this to design audit procedures that allow us to express our opinion on the financial statements, but this did not extend to us expressing an opinion on the effectiveness of internal controls. Our audit did not identify any significant deficiencies in internal control, however we highlighted some internal control recommendations, as well as following-up previous year internal control recommendations. Internal control recommendations identified are detailed below.

Description of deficiency	Adult social care (ASC) underpayment of direct payments (priority 2 - medium)
	Our testing at the planning stage identified underpayment of ASC direct payments relating to controls not working as designed to ensure payment rates matched the agreed support plan.
Potential effects	Understatement of expenditure and ASC clients are underpaid.

Recommendation	The Council reviews controls and processes to ensure they are operating as designed.
Management response	The Council immediately took action earlier in the year when this issue was highlighted and we obtained assurance there was no material underlying error. The Council is running a monthly report to allow it to check any breaks in payment result in the correct care rate subsequently being used.

The previous year recommendations we followed-up are summarised below.

1. **Members interests:** ensuring changes to interests are declared within 28 days as required by the Code of Conduct **(priority 2 - medium)**;
2. **Adult Social Care:** ensuring there is adequate evidence to support rates paid for care **(priority 2 - medium)**;
3. **Property, Plant and Equipment:** Valuer's judgement **(priority 2 - medium)**;
4. **Private Finance Initiative:** retention monies **(priority 3 - low)**;
5. **Cut-off testing:** recommendation arising from testing **(priority 3 - low)**;
6. **Property:** ensuring there is a signed tenancy agreement in place **(priority 3 - low)**;
7. **Journals:** maintaining an audit log of deleted journals **(priority 2 - medium)**;
8. **IT audit review:** security - leavers process **(priority 2 - medium)**; and
9. **IT audit review:** security - Axis Income Management periodic user review **(priority 2 - medium)**.

Value for Money conclusion

Value for Money conclusion

Unqualified

Summary of our work

We are required to form a conclusion as to whether the Council made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. The National Audit Office (NAO) issues guidance to auditors that underpins the work we are required to carry out in order to form our conclusion, and sets out the criterion and sub-criteria that we are required to consider.

The overall criterion is that, 'in all significant respects, the Council had proper arrangements to ensure it took properly informed decisions and deployed resources to achieve planned and sustainable outcomes for taxpayers and local people.' To assist auditors in reaching a conclusion on this overall criterion, the following sub-criteria are set out by the NAO:

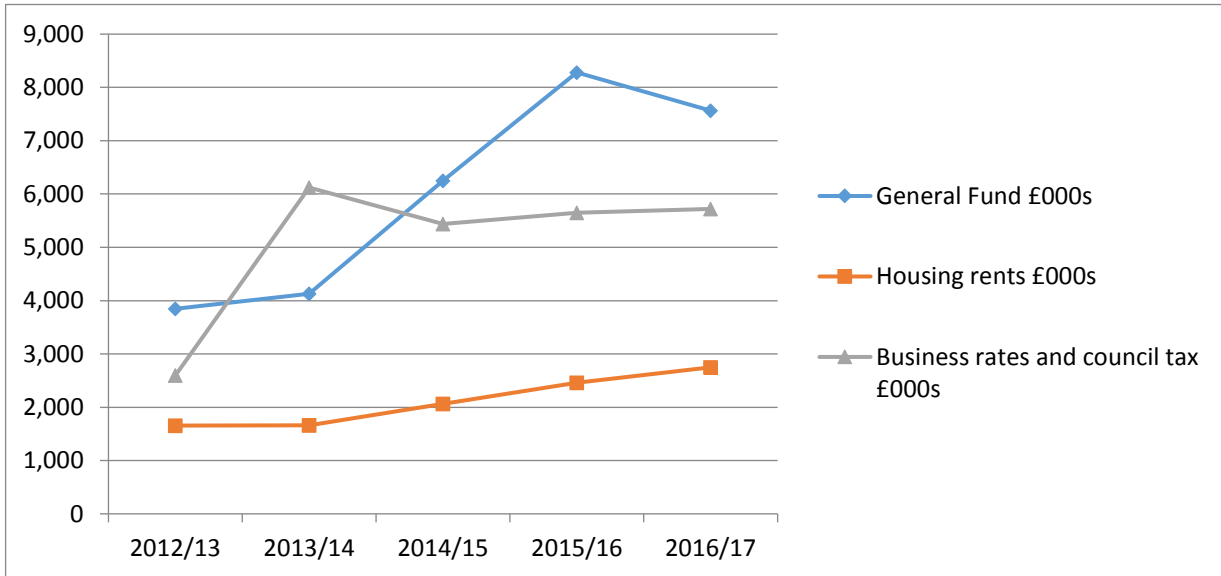
- Informed decision making
- Sustainable resource deployment
- Working with partners and other third parties

The following table provides commentary of our findings in respect of each of the sub-criteria and an indication as to whether proper arrangements are in place.

Sub-criteria	Commentary	Arrangements in place?
	Financial and performance information and reliable and timely financial reporting The Council has continued to regularly report on its financial performance via regular reports to Cabinet and the Finance sub-committee. The Council's finance reports contain a summary of financial performance, which is crucial to facilitate Members' oversight of financial performance and this clarity will be increasingly important in the coming year as financial pressures emerge. The Council's performance is reported to Cabinet by way of regular updates on the recently refreshed 'Our North Tyneside Plan'. The Overview and Scrutiny Committee also receives updates on the 'Our North Tyneside Plan' and challenges officers on performance where appropriate. This strategic performance reporting is supplemented by service-level reporting. Included within the finance reports are regular updates on the 'Creating a Brighter Future' Council-wide transformation plan.	Yes

Sub-criteria	Commentary	Arrangements in place?																								
	<p>Achievement of savings</p> <p>As part of addressing the significant risk identified (see next section), we reviewed a sample of savings in order to assess the reasonableness of plans in place and their deliverability. Overall, we obtained sufficient appropriate evidence of the robustness of the Council’s arrangements in this regard.</p> <ul style="list-style-type: none">• In respect of 2016/17, we considered the actual savings delivered: we noted the shortfall of £1.2m in savings required out of a total of £15.737m.• We also considered 2017/18 planned savings and carried out sample testing.• Finally, we considered the progress being made in respect of savings for 2018/19 onwards; inevitably, at this stage, future plans are not fully quantified although we note there is a project plan in place, with potential areas of savings which are to be quantified. <p>The Creating a Brighter Future (CBF) transformation programme includes regular detailed traffic-light reports to Overview & Scrutiny, which are summarised for inclusion in the regular finance reports to Cabinet. There is scope to further enhance the reporting of progress on the CBF programme by quantifying the value of savings achieved or any shortfall, so there is clarity on progress. We note the new style Quarter 1 finance budget report does include a clear summary of savings against target; it is important that this reporting also quantifies the value of savings not achieved from previous years, so that there is clarity on the overall progress of the programme.</p> <p>We set out below the financial performance over the last three years, both in terms of the overall budget and in respect of savings.</p> <table><tr><th></th><th>Net budget</th><th>Year-end outturn: under (over) spend</th><th>Savings – target</th><th>Savings – actual</th><th>Savings not achieved</th></tr><tr><td>15/16</td><td>156,757</td><td>1,573</td><td>14,158</td><td>13,631</td><td>527</td></tr><tr><td>16/17</td><td>155,684</td><td>- 426</td><td>15,737</td><td>14,508</td><td>1,229</td></tr><tr><td>17/18 projected*</td><td>154,106</td><td>- 8,842</td><td>18,338</td><td>14,176</td><td>4,162</td></tr></table> <p>* as per July 2017 Cabinet report</p> <p>The first budget monitoring report for 2017/18 showed a projected overspend of £8.8m, of which approximately half is in respect of savings required for 17/18 which may not be achieved. The Council is being prudent in not recognising savings until they are fully achieved, however the scale of savings yet to be achieved for 2017/18 represents a key risk area.</p>		Net budget	Year-end outturn: under (over) spend	Savings – target	Savings – actual	Savings not achieved	15/16	156,757	1,573	14,158	13,631	527	16/17	155,684	- 426	15,737	14,508	1,229	17/18 projected*	154,106	- 8,842	18,338	14,176	4,162	
	Net budget	Year-end outturn: under (over) spend	Savings – target	Savings – actual	Savings not achieved																					
15/16	156,757	1,573	14,158	13,631	527																					
16/17	155,684	- 426	15,737	14,508	1,229																					
17/18 projected*	154,106	- 8,842	18,338	14,176	4,162																					

Sub-criteria	Commentary	Arrangements in place?
	<p><i>Budget reports and the medium-term financial strategy</i></p> <p>In addition, we also reviewed budget monitoring and the overarching medium-term financial strategy (MTFS).</p> <p>The Council has continued to report regularly on its financial performance to both Cabinet and the Finance sub- Committee. The 2016/17 outturn was an overall net overspend of £0.426m (2015/16 underspend of £1.573m) as compared to a much higher projected overspend of approximately £5m part-way during the year. We carried out work to understand the actions taken by the Council during the year to reduce this overspend.</p> <p>Capital spend in the year totalled £122m. We note that the level of slippage to 2017/18 and future years is higher than in previous years at £34m. This is down to two main schemes – Swan Hunter and Coastal Regeneration. The Council has recognised that the level of reprogramming is high and has taken to address this, including profiling ‘review and challenge’ sessions as part of ensuring there is a realistic and deliverable Investment Plan in place for 2017/18.</p> <p><i>Medium-term financial strategy (MTFS)</i></p> <p>The Council approved an updated MTFS in February 2017, covering 2017-2020, based on the refreshed ‘Our North Tyneside’ strategic plan and building on the previous year’s MTFS. The latest MTFS sets out the key challenges and risks facing the Council in delivering its refreshed transformation plan “Creating a Brighter Future”, which is predicated on the continued development of the ‘Target Operating Model’ in the coming years.</p> <p>We considered the robustness of the MTFS as a whole, critically challenging the assumptions it has been based on. Overall, our assessment is that the MTFS is robust, subject to the deliverability of the planned savings, which the Council itself acknowledges is a key financial risk to monitor.</p> <p><i>Key financial ratios</i></p> <p>We also considered key financial ratios for the Council, including the working capital ratio (current assets less current liabilities). In recent years, the Council has borrowed on a short-term basis, being most beneficial to it, therefore its levels of short-term borrowing have increased, offset by a decrease in long-term borrowing. The Council recognises this is a short-term strategy and its Treasury Management strategy has been designed to allow it to move to long-term borrowing when appropriate.</p> <p>The Council’s General Fund unearmarked balance remains at £6.6m. As financial pressures continue, the Council should keep under consideration the adequacy of this balance. We note also the strategic reserve totalling £13.930m.</p> <p>The key challenges, as recognised by the Council itself include:</p> <ul style="list-style-type: none"> • continued growth in demand in Adult and Children’s Social Care Services; 	

Sub-criteria	Commentary	Arrangements in place?																								
	<ul style="list-style-type: none">the timing of delivery of some aspects of the Creating a Brighter Future Programme to the extent that achievement of some savings may be at risk;on-going issues around agreeing adequate levels of contributions from the North Tyneside Clinical Commissioning Group for clients with health needs and to support social care;the impact of the National Living Wage on care providers, impacting on commissioning costs. <p>Bad debt provision</p> <p>The Council's overall bad debt provision (impairment allowance) has increased from £8.1m in 2012/13 to £16.034m in 2016/17. Approximately half is accounted for by the provision made for business rates, council tax and housing rents as set out in the figure below. Our audit work has not identified any issues in respect of the calculation of provisions, however we note the increase in recent years. We note also the increase in housing rent arrears; the yearly increase has not been significant at £0.279m, however over the last five years, housing rent arrears have increased by £1.2m or 51%, totalling £3.6m.</p> <p><i>Figure 1: the Council's bad debt provision over the last five years</i></p>  <table><caption>Data for Figure 1: the Council's bad debt provision over the last five years</caption><thead><tr><th>Financial Year</th><th>General Fund (£000s)</th><th>Housing rents (£000s)</th><th>Business rates and council tax (£000s)</th></tr></thead><tbody><tr><td>2012/13</td><td>3,800</td><td>1,600</td><td>2,500</td></tr><tr><td>2013/14</td><td>4,100</td><td>1,600</td><td>6,100</td></tr><tr><td>2014/15</td><td>6,200</td><td>2,000</td><td>5,400</td></tr><tr><td>2015/16</td><td>8,300</td><td>2,400</td><td>5,600</td></tr><tr><td>2016/17</td><td>7,500</td><td>2,700</td><td>5,600</td></tr></tbody></table>	Financial Year	General Fund (£000s)	Housing rents (£000s)	Business rates and council tax (£000s)	2012/13	3,800	1,600	2,500	2013/14	4,100	1,600	6,100	2014/15	6,200	2,000	5,400	2015/16	8,300	2,400	5,600	2016/17	7,500	2,700	5,600	
Financial Year	General Fund (£000s)	Housing rents (£000s)	Business rates and council tax (£000s)																							
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2014/15	6,200	2,000	5,400																							
2015/16	8,300	2,400	5,600																							
2016/17	7,500	2,700	5,600																							

Sub-criteria	Commentary	Arrangements in place?
	<p><i>Managing risks effectively and maintaining a sound system of internal control</i></p> <p>The Council's governance framework is set out in its Annual Governance Statement (published as part of its Annual Report including financial statements) along with how the effectiveness of that framework is reviewed throughout the year. Regular risk management reports are presented to Members.</p> <p>The Council has received an overall 'satisfactory' internal audit opinion for 2016/17, with one limited assurance report in respect of IT business continuity and disaster recovery. A comprehensive internal audit plan is in place which takes into account the strategic priorities of the Council.</p> <p>The Audit Committee published its first annual report this year, following on from the review of the Committee at the end of the previous year, with the summary review reporting:</p> <ul style="list-style-type: none"> • how the Committee has the potential to be a real 'force for good'; and • that previously the Committee may have felt isolated in its operation but that significant steps have been undertaken during 2016/17 to develop the interaction between the Committee, Senior Leadership Team members and other Committees. 	
Sustainable resource deployment	<p><i>Effective planning of finances</i></p> <p>The Council approved a balanced budget in its latest refresh of its Medium-Term Financial Strategy (MTFS) earlier this year. Our consideration of the robustness of the MTFS is set out earlier in this report.</p> <p><i>Organisational development</i></p> <p>The Council recognises the importance of a robust workforce strategy and having a sustainable workforce in the future to support its strategic priorities, which may be increasingly made up of a mix of public, private and voluntary support. Separate strategies are in place for key areas, such as Children's for which the Council has invested in a variety of programmes, partnerships and initiatives that aim to create an environment in which its workforce can flourish.</p>	Yes
Working with partners and other third parties	<p>The Council is party to an increasingly wide range of partnerships and recognises the importance of these in delivering on its objectives. Its Annual Governance Statement highlights partnerships as a governance issue to be closely monitored and the need to continue to embed and review partnership governance arrangements, as well as ensuring boundaries and responsibilities remain clear and are robustly managed.</p> <p>Given the use of service organisations, the Council's financial and performance reporting includes updates on its key partnerships with Capita, Engie and Kier, supported by the monthly Operational Partnership Board.</p> <p>2015/16 was the first year of the Better Care Fund Pooled Budget for North Tyneside and there were pressures in respect of the Clinical Commissioning Group's (CCG) own financial pressures which have continued in 2016/17. Since then, the</p>	Yes

Sub-criteria	Commentary	Arrangements in place?
	<p>new system-wide Sustainability and Transformation Plans have largely superseded Better Care Funds as the new model for transformation in the health sector. The Council is carefully monitoring the impact upon its services and its work with NHS partners.</p> <p>During 2016/17, the Council worked with the CCG and other partners in respect of a potential new Accountable Care Organisation; this has not progressed further following due diligence work in September of last year.</p> <p>The Council continues to engage with partners in respect of the local devolution agenda.</p>	

Significant Value for Money risks

As part of our continuous planning processes, we carry out work to identify whether or not a risk to the VFM conclusion exists. In our Audit Strategy Memorandum, we reported that we had identified a significant VFM risk. The work we carried out in relation to the significant risk is outlined below.

Value for Money conclusion risk	Work undertaken	Conclusion
<p>Level of savings required in medium term financial strategy</p> <p>The Council is facing continuing financial pressures from reduced funding, increased demand and changing responsibilities. The Council is responding to these challenges via a programme of efficiencies, service reviews and developing new ways to manage demand and deliver services, encapsulated in its 'Target Operating Model' and 'Creating a Brighter Future' programme.</p> <p>The level of savings the Council needs to achieve over the period of its medium-term financial strategy, on top of savings already achieved in recent years, represents a significant risk to the value for money conclusion.</p>	<p>We carried out audit procedures reviewing the robustness of:</p> <ul style="list-style-type: none"> the medium-term financial strategy; budget monitoring reports and other finance updates; and a sample of the savings plans and underlying assumptions to their delivery. 	<p>Our work has provided the assurance we sought and has not highlighted any significant issues to bring to your attention.</p> <p>The table in the preceding section contains summary comments from our audit procedures to address this risk.</p> <p>The scale of financial challenges facing the Council is increasing each year. A robust Medium-Term Financial Strategy is in place, predicated upon the achievement of savings.</p> <p>2016/17 savings targeted of 15.737m were not achieved in full, with a carried forward impact on 2017/18 savings required of 18.338m.</p> <p>There is scope for a clearer trail and quantification of where savings are not achieved which has been addressed in the July 17 budget report.</p> <p>The Council is well aware that it needs to maintain a focus on robust underlying budget management as well as monitoring the achievement of savings and developing plans for future years' savings.</p>

Other reporting responsibilities

Exercise of statutory reporting powers	No matters to report
Annual Governance Statement	No matters to report
Whole of Government Accounts consistency with the financial statements	Consistent
Other information published alongside the financial statements	Consistent

The NAO's Code of Audit Practice and the 2014 Act place wider reporting responsibilities on us, as the Council's external auditor. We set out below, the context of these reporting responsibilities and our findings for each.

Matters which we report by exception

The 2014 Act provides us with specific reporting powers where matters come to our attention that require reporting to parties other than the Council.

We have the power to:

- report in the public interest; and
- make statutory recommendations to the Council, which must be responded to publicly.

In addition we must respond to any objections or questions on items contained within the accounts raised by a local government elector. We did not receive any objections or questions in the advertised period.

We are also required to report if, in our opinion, the Annual Governance Statement does not comply with the guidance issued by CIPFA in 'Delivering Good Governance in Local Government; Framework 2016' or is inconsistent with our knowledge and understanding of the Council.

We did not exercise any of our reporting powers during our 2016/17 audit and had no matters to report to the Council in relation to the Annual Governance Statement.

Reporting to the NAO in respect of Whole of Government Accounts

The NAO requires us to report to them whether consolidation data that the Council has submitted is consistent with the audited financial statements, and to undertake specified procedures on that data. We have concluded and reported that the consolidation data is consistent with the audited financial statements.

Other information published alongside the financial statements

The Code of Audit Practice requires us to consider whether information published alongside the financial statements is consistent with those statements and our knowledge and understanding of the Council. In our opinion, the information in the Narrative Report was consistent with the audited financial statements.

Our fees

Fees for work as the Council's appointed auditor

We reported our proposed fees for the delivery of our work in the Audit Strategy Memorandum, presented to the Audit Committee in March 2017. Having completed our work for the 2016/17 financial year, we can confirm our final fees are as follows:

Area of work	2016/17 proposed fee	2016/17 final fee
Code audit work	£135,765	£135,765
Certification of Housing Benefit Subsidy return (<i>subject to completion of work</i>)	£12,075	£12,075

We confirm these fees are in line with the scale fee set by Public Sector Audit Appointments Ltd (PSAA).

Fees for non-PSAA work

Area of work	2016/17 proposed fee*
Teachers Pensions	£3,750
School-Centred Initial Teacher Training (SCITT)	£2,000
Pooling of housing capital receipts	£1,800

**to be confirmed, noting there are new additional testing requirements in respect of Teachers' pensions for 2016/17*

We have also been engaged by the Council to carry out the external audit of North Tyneside Trading Company and North Tyneside Trading Company (Development) for a total fee of £3,500.

Future challenges

Financial outlook

The Council is well aware of the significant challenges that lie ahead and has a Medium-Term Financial Strategy in place designed to achieve the efficiencies needed to balance its budget.

As set out earlier in this report, delivery of the Medium-Term Financial Strategy via overall budget monitoring and the transformation programme reporting is vital. However, achievement of planned savings is inevitably becoming harder and for at least the last few years, the Council is facing a significant budget gap at an early stage of the year – in terms of the projected underspend and non-achievement of savings. Where savings are not achieved in any one year (as has been the case), this has resulted in additional pressure on subsequent years which requires continued close scrutiny and monitoring by officers and Members.

Operational challenges

As set out by the Council itself in its 2016/17 Annual Governance Statement, the key challenges facing it include:

- Welfare Reform and the impact on the Council's Housing Revenue Account;
- delivery of the challenging transformation programme – Creating a Brighter Future;
- impact of the regional Sustainability and Transformation Plan as it evolves;
- changes to the retention of business rates;
- Information Governance risks;
- delivery of key partnerships including of course the devolution agenda.
- national education policy changes; and
- the impact of the UK's exit from the European Union.

How we will work with the Council

We will focus our 2017/18 audit on the risks that these challenges present to the Council's financial statements and its ability to maintain proper arrangements for securing value for money. We will also share with the Council relevant insights that we have as a national and international accounting and advisory firm with experience of working with other public sector and commercial service providers.

In terms of the technical challenges that officers face around the production of the statement of accounts, we will continue to work with them to share our knowledge of new accounting developments and we will be on hand to discuss any issues as and when they arise. A key focus in the coming year will be working with officers to prepare for the earlier accounts and audit timetable which will take effect from the 2017/18 financial year.

North Tyneside Council

Report to Council

23 November 2017

ITEM 7

Report of the Independent
Remuneration Panel

Portfolio(s): Elected Mayor

Cabinet Member(s): Mrs Norma Redfearn

Report from Service Area: Law and Governance

Responsible Officer: Vivienne M. Geary, Head of Law and Governance
Tel: (0191) 643 5339

Wards affected: All

PART 1

1.1 Executive Summary:

This report requests the Council to give consideration to the recommendations of the Independent Remuneration Panel in relation to the Members' Allowances Scheme for 2018/19.

The Authority is required to have in place a scheme for Members' Allowances and is required to have regard to the recommendations of the Independent Remuneration Panel when determining its Members' Allowance Scheme.

1.2 Recommendation(s):

It is recommended that Council:

- (1) consider the recommendation of the Independent Remuneration Panel; and
- (2) agree a Scheme of Members' Allowances for 2018/19.

1.3 Forward Plan:

Twenty eight days notice of this report has been given and it first appeared on the Forward Plan that was published on 16 October 2017.

1.4 Council Plan and Policy Framework

This report has no direct relevance to the Authority's Our North Tyneside Plan priorities or to the Policy Framework.

1.5 Information:

1.5.1 Background

- 1.5.2 Under the Local Authorities (Members Allowances) (England) Regulations 2003 (as amended) the Authority is required to have regard to the recommendations of the Independent Remuneration Panel when considering any changes to its Members' Allowances Scheme.
- 1.5.3 The Panel met with representative Members of the Council to seek views on the level of remuneration paid to Members. It also noted the level of allowance of neighbouring local authorities.
- 1.5.4 The Panel considered that no change be made to the current Members' Allowances Scheme in relation to basic allowances for the 2018/19 financial year.
- 1.5.5 The Panel continues to recognise that there may be need to review of special responsibility allowances to ensure that allowances reflect the level of duty/responsibility in the future, however it thought this was not the appropriate time for it to undertake such a review.

1.6 Decision options:

The following decision options are available for consideration by Council:

Option 1

Approve recommendation of the Independent Remuneration Panel;

Option 2

Refer the matter back to the Independent Remuneration Panel for further consideration of specific issues identified by Council; or

Option 3

Defer consideration of the matter to obtain appropriate advice on the implications of any alternative proposals.

1.7 Reasons for recommended option:

Option 1 is recommended for the following reasons:

The Authority is required to have in place a Members' Allowances Scheme before 1 April each year having had regard to the recommendations of the Independent Remuneration Panel.

1.8 Appendices:

Appendix: Report of the Independent Remuneration Panel November 2017.

1.9 Contact officers:

Vivienne M. Geary, Head of Law and Governance, (0191) 643 5339
Alison Campbell, Senior Business Partner, Finance, (0191) 643 2430
Paul Wheeler, Democratic Services Officer, Law and Governance, (0191) 643 5318

1.10 Background information:

The following background papers/information have been used in the compilation of this report and are available at the office of the author:

- North Tyneside Council Constitution
- North Tyneside Members' Allowances Scheme
- Local Authorities (Members Allowances) (England) Regulations 2003 (as amended).

PART 2 – COMPLIANCE WITH PRINCIPLES OF DECISION MAKING

2.1 Finance and other resources

The amount of Basic and Special Responsibility Allowance is index linked to the annual pay award for employees working under the National Joint Council for Local Government Services National Agreement on Pay and Conditions of Service.

The payment of Members' allowances under the Members Allowance Scheme for 2018/19, will be met from existing budgets in Law and Governance. Any variations will be reported as part of the usual financial management arrangements.

2.2 Legal

The Council is required to approve a Members' Allowances Scheme before the beginning of each financial year, following advice from the Independent Remuneration Panel, in accordance with the Local Authorities (Members Allowances) (England) Regulations 2003 (as amended).

2.3 Consultation/community engagement

2.3.1 Internal Consultation

Elected Members were consulted as part of the Independent Remuneration Panel's preparation of the report.

2.3.2 External Consultation/Engagement

There has been no external consultation or engagement on the report of the Independent Remuneration Panel.

2.4 Human rights

The proposals within this report do not themselves have any direct implications in respect of the Human Rights Act 1998.

2.5 Equalities and diversity

There are no direct equalities or diversity implications arising from this report.

2.6 Risk management

The risks associated with this report will be managed in accordance with the North Tyneside Council risk management process.

2.7 Crime and disorder

There are no direct crime and disorder implications arising from this report.

2.8 Environment and sustainability

There are no direct environment and sustainability implications arising from this report.

PART 3 - SIGN OFF

- Deputy Chief Executive ☒
- Head(s) of Service ☒
- Mayor/Cabinet Member(s) ☒
- Chief Finance Officer ☒
- Monitoring Officer ☒
- Head of Corporate Strategy ☒

Report of the North Tyneside Independent Remuneration Panel

November 2017

Executive Summary

The views of the Independent Remuneration Panel are required to be taken into account by the Council when considering any changes to the Members' Allowances Scheme. The Panel has been requested to consider and make recommendations in relation to the Members' Allowances Scheme for the 2018/19 financial year.

The Panel **recommends** that there be no change to the North Tyneside Members Allowance Scheme for 2018/19.

1.0 INTRODUCTION

- 1.1 The Remuneration Panel was initially appointed in 2003 under the provisions of the Local Authority (Members Allowances) (England) Regulations 2003. These regulations replaced the Local Authorities (Members Allowances) (England) Regulations 2001.
- 1.2 The Terms of Reference are as follows: -
 - a) To consider issues and representations relating to Members' allowances and expenses.
 - b) To make recommendations and provide advice to the Council
- 1.3 The current Panel was reappointed in 2017 and comprises of Mr John Anderson CBE, Mr Les Watson, formerly of the Audit Commission and Dr Rachid Zemouri, Managing Director of ICAS Limited

2.0 BACKGROUND

- 2.1 The Panel is requested to give consideration to the current Members' Allowances Scheme and to make recommendations on the level of allowance for 2018/19.

3.0 MEMBERS' ALLOWANCE SCHEME

- 3.1 Arrangements were made to allow the Panel to hear members' views to the level of member remuneration within the North Tyneside Members Allowance Scheme.

Representatives from the three political groups were sought and the views from members of the Conservative and Labour groups were received.

The view expressed was that the remuneration of members in North Tyneside was reasonable in the current climate.

- 3.2 The Panel gave consideration to the Members' Allowances Scheme to determine if it was still set at an appropriate level.
- 3.3 The Panel considers that no change be made to the Members Allowances Scheme for the 2018/19 financial year.
- 3.4 The Panel continues to recognise that there may be need to review of special responsibility allowances to ensure that allowances reflect the level of duty/responsibility in the future, however it thought this was not the appropriate time for it to undertake such a review.
- 3.5 The Panel **recommends** that there be no change to the Members Allowance Scheme for 2018/19.

4.0 BACKGROUND INFORMATION AND REFERENCES

- The Local Authorities (Members' Allowances) (England) Regulations 2003
- Previous reports of the Remuneration Panel
- Member's Allowances Schemes of Tyne and Wear Authorities, Mayoral Authorities and Statistical Neighbours
- Local Government Act 1972
- North Tyneside Council Constitution
- North Tyneside Members Allowances Scheme

North Tyneside Council

Report to Council

23 November 2017

ITEM 8

Chair of Adult Social
Care, Health and Wellbeing
Sub Committee

Portfolio(s): Elected Mayor

Cabinet Member(s): Mrs Norma Redfearn

Report from Service Area: Law and Governance

Responsible Officer: Vivienne Geary, Head of Law and Governance

Tel: (0191) 6435339

Wards affected: All

PART 1

1.1 Executive Summary:

The Council is required to appoint a Chair of the Adult Social Care, Health and Wellbeing Sub Committee for the remainder of the 2017/18 Municipal Year as the previous Chair, Councillor Gary Bell, was appointed as a Cabinet Member with effect from 1 October 2017.

1.2 Recommendation(s):

Council is recommended to:

- (1) appoint a Chair of the Adult Social Care, Health and Wellbeing Sub Committee for the remainder of the 2017/18 Municipal Year; and
- (2) in the event that the current Deputy Chair is appointed as Chair, appoint a Deputy Chair of the Sub Committee for the remainder of the 2017/18 Municipal Year.

1.3 Forward Plan:

This item appears on the Forward Plan that was published on 18 September 2017.

1.4 Council Plan and Policy Framework:

This report does not relate directly to any of the Our North Tyneside Plan priorities.

1.5 Information:

- 1.5.1 At the Annual Council meeting held on 18 May 2017, the Council appointed Councillor G Bell as the Chair of the Adult Social Care, Health and Wellbeing Sub Committee.

- 1.5.2 Councillor G Bell has been appointed by the Elected Mayor as a Cabinet Member with responsibility for Adult Social Care, with effect from 1 October 2017.
- 1.5.3 Councillors appointed to serve on the Cabinet can not be members of the Overview, Scrutiny and Policy Development Committee or any of its sub committees or sub groups.
- 1.5.4 The Council is therefore requested to determine the appointment to the position of Chair of the Adult Social Care, Health and Wellbeing Sub Committee.
- 1.5.5 The current membership details of the Adult Social Care, Health and Wellbeing Sub Committee are set out below. The vacancy on the Committee will be filled by the Labour Group.

1. Councillor Ken Barrie
2. Vacancy (to replace Councillor Gary Bell)
3. Councillor Linda Bell
4. Councillor Pamela Brooks
5. Councillor Joanne Cassidy
6. Councillor Karen Clark (Deputy Chair)
7. Councillor Marian Huscroft
8. Councillor Alan Percy
9. Councillor Margaret Reynolds
10. Councillor Lesley Spillard
11. Councillor Dave McGarr
12. Councillor Alison Waggott-Fairley

1.6 Decision options:

The Council is responsible for approving the appointment of chairs and deputy chairs of its committees and sub committees.

In the event that the current Deputy Chair is appointed as Chair, the Council is requested to appoint a new Deputy Chair of the Sub Committee for the remainder of the 2017/18 municipal year.

If more than one nomination is received a vote will be held with the nominee receiving the highest number of votes being appointed to the position.

1.7 Reasons for recommended option:

To ensure the appointment of a Chair (and, if necessary a Deputy Chair) of the Adult Social Care, Health and Wellbeing Sub Committee is made for the remainder of the 2017/18 municipal year.

1.8 Appendices:

None.

1.9 Contact officers:

Dave Brown, Senior Democratic and Electoral Services Manager (Tel. 643 5358)
Alison Campbell, Finance and Resources (Tel. 643 7038)

1.10 Background information:

The following background papers/information have been used in the compilation of this report and are available at the office of the author:

- Council minutes, 18 May 2017
- North Tyneside Council Constitution
- Information report on change to the Cabinet composition

PART 2 – COMPLIANCE WITH PRINCIPLES OF DECISION MAKING

2.1 Finance and other resources

A Special Responsibility Allowance of £2,142 is payable to the Chair of the Adult Social Care, Health and Wellbeing Sub Committee (the allowance for the Deputy Chair is £1,503). If a Member who does not currently have a Special Responsibility Allowance, is appointed as the Chair (or the Deputy Chair), the Allowance can be met from within the existing Law and Governance budget for Members' Allowances.

2.2 Legal

The Council is responsible for approving the appointment of chairs and deputy chairs of its committees and sub committees.

2.3 Consultation/community engagement

The Member approval process, at the Council meeting, provides the key element to the consultation process.

2.4 Human rights

There are no human rights issues directly arising from this report.

2.5 Equalities and diversity

There are no equalities and diversity issues directly arising from this report.

2.6 Risk management

As the recommendation is procedural and a recognised part of the business of the Council, no further risk assessment has been undertaken.

2.7 Crime and disorder

There are no crime and disorder issues directly arising from this report.

2.8 Environment and sustainability

There are no environment and sustainability issues directly arising from this report.

PART 3 - SIGN OFF

- Deputy Chief Executive ☒
- Head(s) of Service ☒
- Mayor/Cabinet Member(s) ☒
- Chief Finance Officer ☒
- Monitoring Officer ☒
- Head of Corporate Strategy ☒

North Tyneside Council Report to Council 23 November 2017

ITEM 12

Questions by Members of the Council

Notice has been received of the following questions from Members of the Council to be put to the Council meeting.

1. Question to the Elected Mayor by Councillor J Wallace

Can the Elected Mayor tell me if any transactions between the Council and the North Tyneside Trading Company or its subsidiaries have been so arranged or will be so arranged as to reduce or minimise the payments of taxes and duties ?

2. Question to the Elected Mayor by Councillor K Barrie

Can the Mayor confirm she is putting a further £2 million pounds into this year's budget to improve our roads and pavements and due to the current financial position of the budget can the Mayor tell us if she will be borrowing or using the airport dividends to pay for the work.

3. Question to the Elected Mayor by Councillor K Barrie

Can the Mayor tell me who changed the North Tyneside Council Logo and what consultation took place and when?