

Record of Delegated Executive Decision(s)

1. Subject of decision

Contract for Occupational Health Services

2. Name and Title of Decision Maker

Director of Resources

3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

4. Executive summary (taken from the written report)

At its meeting of January 2023 Cabinet agreed that the Director of Resources in consultation with the Cabinet Member for Finance and Resources and the Director of Commissioning and Asset Management undertake a procurement exercise for Occupational Health Services and to award contract (s) to those bidders successful in the procurement process who provide the Authority with the most economically advantageous tender(s).

In accordance with the decision of Cabinet in January 2023 a procurement exercise has been undertaken by the Director of Commissioning and Asset Management for the provision of Occupational Health Services.

Whilst indicative costs have been taken into consideration and evaluated as part of the tendering exercise, there is the potential for costs to fluctuate due to the nature of the service and demand-based delivery. Any additional costs will be covered corporately.

*The Director for Resources has agreed to the Authority entering a contract with UK Independent Medical Services Limited in relation to the provision of an Occupational Health Service for the Authority following consultation with the Cabinet Member for Finance and Resources, Director of Commissioning and Asset Management and the Assistant Chief Executive.

5. Alternative Options considered

Not award the contract and commence a new procurement process.

6. Decision(s)

*To award a contract to the tenderer who represented the most economically advantageous tenders in relation to Occupational Health Services.

7. Reasons for the Decision(s)

The bids submitted and the suppliers identified in the Evaluation spreadsheet represents the most economically advantageous to the Authority, based on the specification and the response provided.

8. Date Decision Made

16th February 2023

9. Is this decision subject to call-in and if so expiry date of call-in period

Yes, the call-in period expires at 5.00pm on 28 February 2023

10. Date of Publication

21 February 2023

11. Implementation Date (if decision not called in)

After 5.00pm on 28 February 2023

Note: *The report in relation to the decision indicated above is 'Not for publication under Paragraph 3 of Schedule 12A of the Local Government Act 1972'.