

Record of Delegated Executive Decision(s)

1. Subject of decision

The Authority seeks to award a contract to the successful tenderers in relation to the following tender :

Contract 18 – Supply of Timber Materials

2. Name and Title of Decision Maker

Peter Mennell – Director of Housing and Property Services

3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

4. Executive summary

At its meeting on 18 March 2024, Cabinet agreed that the Director of Housing and Property Services in consultation with the Director of Resources, Head of Law and the Cabinet Member for Housing undertake a procurement exercise for the proposed programmed works and to award contracts to those bidders successful in the procurement process who provide the Authority with the most economically advantageous tenders. The supply of timber materials form part of the housing planned and specialist frameworks.

The report to Cabinet in March 2024 (titled Procurement Plan 2024-25) can be accessed via the following [link](#).

In accordance with the decision of Cabinet in March 2024, a procurement exercise has been undertaken by the Director of Housing and Property Services for the provisions of supplying building materials and approval was sought to enter a contract with the successful tenderers following the procurement process.

5. Alternative Options considered

Not award the contracts and commence new procurement processes.

6. Decision

To award a contract to the tenderers who represent the most economically advantageous tenders in relation to the contract listed at section 1, above.

7. Reasons for the Decisions

The contractors identified in Appendix 1 as the highest scoring bidders represent the most economically advantageous to the Authority.

8. Date Decision Made

2 August 2024

9. Is this decision subject to call-in and if so expiry date of call-in period

Yes, the Call-in period expires at 5.00pm on 22 August 2024

10. Date of Publication

15 August 2024

11. Implementation Date (if decision not called in)

After 5.00pm on 22 August 2024