

## Record of Delegated Executive Decision(s)

### 1. Subject of decision

#### Construction Project – Roofing Replacements

The Authority seeks to award a contract to the successful tenderer in relation to the following tender :

*Contract 11 – Cleaning Services*

### 2. Name and Title of Decision Maker

Peter Mennell - Director of Housing and Property Services

### 3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

### 4. Executive summary

At its meeting of 17<sup>th</sup> October 2022, Cabinet agreed that the Director of Housing and Property Services in consultation with the Director of Resources, Assistant Chief Executive and the Cabinet Member for Housing undertake a procurement exercise for the proposed Cleaning Services framework, as part of the Housing Planned frameworks and to award contracts to those bidders successful in the procurement process who provide the Authority with the most economically advantageous tenders.

\*The report to the minutes of the Cabinet meeting on 17<sup>th</sup> October 2022 and the relevant plan (titled Procurement Plan 2022-23) can be accessed via the following [link](#).

In accordance with the decision of Cabinet in October 2022, a procurement exercise has been undertaken by the Director of Housing and Property Services for the provisions of Cleaning Services.

## **5. Alternative Options considered**

Not to award the contracts and commence new procurement processes.

## **6. Decisions**

To award a contract to the tenderers who represent the most economically advantageous tenders in relation to Contract 11 for Cleaning Services

## **7. Reasons for the Decisions**

The bids submitted and the contractors identified in \*Appendix 1 as the highest scoring bidders represent the most economically advantageous to the Authority, based on the specifications and the responses provided.

## **8. Date Decision Made**

3 February 2023

## **9. Is this decision subject to call-in and if so expiry date of call-in period**

Yes, the call-in period expires at 5pm on the 13 February 2023

## **10. Date of Publication**

6 February 2023

## **11. Implementation Date (if decision not called in)**

After 5pm on the 13 February 2023