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| Record of Urgent Executive Decision(s) |
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1. Subject of decision

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| Urgent Contract Award over £500k for the supply of Frozen Food |
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2. Name and Title of Decision Maker

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| Norma Redfearn – Elected Mayor |
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3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

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| None |
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4. Executive summary (To be taken from written report)

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| <p>The Authority proposes to terminate, by mutual agreement with the Supplier the contract it has with the Supplier for the delivery of frozen food. This contract is mainly used in the supply of school meals across the borough and in some other contracts outside of the borough.</p> |
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| <p>The Authority will need to ensure continuance of supply. The recommendation on the waiver ref: 20767 is to award a 12 month contract to another supplier as identified in the report. This is to enable the Authority to fulfil its statutory duty to provide school meals.</p> |
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5. Alternative Options considered

None

6. Decision(s)

To waiver ref: 20767 and award a 12 month contract to the supplier identified in the report. This is to enable the Authority to fulfil its statutory duty to provide school meals.

A further full tendering exercise will be undertaken for the provision of frozen food during this waiver period to ensure future compliance with Contract Standing Orders

7. Reasons for the Decision(s)

To be able to meet its contractual obligations to provide a catering service to North Tyneside schools and businesses where it has a contractual requirement .

8. Date Decision Made

25th October 2017

9. Is this decision subject to call-in and if so expiry date of call-in period

No*

10. Date of Publication

16 November 2017.

11. Implementation Date (if decision not called in)

25 October 2017.

*Note – this is an Urgent Decision, as agreed by the Chair of the Overview and Scrutiny Committee, and not subject to call-in, as agreed by the Chair of Council.

The reason for urgency is as follows:

To ensure continuance of supply to enable the Authority to fulfil its statutory duty to provide school meals.