

## Record of Delegated Executive Decision(s)

### 1. Subject of decision

Construction Project – Accommodation  
Authority to procure and award contract to successful tenderer(s) for the capital works to support the refurbishment and remodelling of the Killingworth site.

### 2. Name and Title of Decision Maker

Head of Commissioning and Asset Management

### 3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

### 4. Executive summary

To seek approval for the award of two contracts for contractors to carry out part of the capital works to support the refurbishment and remodeling of the Killingworth site.

At its meeting of 25 June 2018 Cabinet agreed that the Head of Commissioning and Asset Management in consultation with the Head of Environment, Housing and Leisure, the Head of Finance (whose delegations are now discharged by the Head of Resources), the Head of Law and Governance and the Cabinet Member for Finance and Resources undertake a procurement exercise for the proposed funded works and to award contract(s) to those bidders successful in the procurement process who provide the Authority with the most economically advantageous tender(s) and in line with the agreed Investment Plan.

This report is in accordance with the overarching Record of Delegated Executive Decision(s) dated 25<sup>th</sup> November 2019.

In accordance with the decision of Cabinet in June 2018 a procurement exercise has been undertaken by the Head of Commissioning and Asset Management for the provisions of the following works which will cover various projects across the Killingworth Depot Site:

#### **Killingworth Depot Block A Internal Refurbishments**

**Furniture**

**- DN 513304**

Authority is sought to award the contracts to the successful contractors to support the refurbishment and remodeling of the Killingworth site.

**5. Alternative Options considered**

Not to approve the award of the contracts and commence new procurement process.

**6. Decision(s)**

To approve the award of contracts to the tenderers who represent the most economically advantageous tenders.

**7. Reasons for the Decision(s)**

The bids submitted and the contractors identified in the tender evaluation report as the highest scoring bidders represent the most economically advantageous to the Authority, based on the specification and the response provided. If a new procurement process is commenced this will delay the project and may have an impact on the ERDF funding.

**8. Date Decision Made**

5 January 2021

**9. Is this decision subject to call-in and if so expiry date of call-in period**

Yes, the call-in period expires at 5.00pm on 18 January 2021

**10. Date of Publication**

11 January 2021

**11. Implementation Date (if decision not called in)**

After 5.00pm on 18 January 2021

