

Record of Delegated Non Executive Decisions by Officers

1. Subject of decision

Delegation Reference (Refer to Meeting Minute Number or Officer Delegation Scheme):

Innisfree Allotments (East), Longbenton

Officer Delegation Scheme Item CAM 65

Approval to the letting of any property from the Authority at a rent of not less than the open market rental or for a premium at no less than market rate and to agree rent free periods where applicable.

This decision has been delegated to one or more officer(s) under:

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(a) A specific express authorisation (provide the date, report and decision of Council, Committee or Sub-Committee etc which delegated this to the specific officer(s))

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(b) a general authorisation to take such decisions **and**, the effect of the decision is to:

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(i) grant a permission or licence;

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(ii) affect the rights of an individual; or

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(iii) award a contract or incur expenditure which, in either case, materially affects the Authority's financial position.

2. Name and Title of Decision Maker

Head of Commissioning and Asset Management

3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

4. Executive Summary

To seek approval for the Authority to grant a long lease of Innisfree Allotments (East) in Longbenton, (the Site), to Justice Prince subject to the terms detailed in Section 1.5 of the report*. The Site has been occupied by the organisation since 2007, and is now known locally as the Oxford Community Garden and is shown by dark outline on the plan attached as an appendix to this report.

On 24 June 2019, Cabinet declared the Site surplus to the Authority's requirements and agreed that it could be made available for sale at a nominal consideration to Justice Prince. It is now proposed to grant a long lease to Justice Prince rather than to sell the Site to the organisation for the reasons given in Section 1.5 of the report.

This matter can be considered for approval in accordance with Item CAM65 of the Officer Delegation Scheme (June 2019).

5. Alternative options considered

Not to approve the grant of a long lease of the former Innisfree Allotments (East) to Justice Prince.

6. Decision(s)

The Head of Commissioning and Asset Management gave approval to the grant of a long lease of Innisfree Allotments (East) to Justice Prince.

7. Reasons for the Decision(s)

The grant of the long lease of the Innisfree Allotments (East) to Justice Prince was considered to be the best way to secure the long term community benefits associated with the activities undertaken at the site.

8. Date Decision Made

2 February 2021

9. Date of Publication

4 February 2021

*please note the report is for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as it contains information relating to the financial or business affairs of any particular person (including the authority holding the information).