

North Tyneside Council

Report to Head of Environment Housing and Leisure

Date: 19 February 2021

Title: Housing and construction procurement of suppliers of materials and subcontractors

Portfolio:	Housing	Cabinet Member:	Councillor Steve Cox
Report from Service Area:	Commissioning and Asset Management		
Responsible Officer:	Sarah Heslop, Strategic Commercial and Procurement Manager		0191 643 5456
Wards affected:	All		

PART 1

1.1 Executive Summary:

At its meeting of 21 September 2020 Cabinet approved the procurement of the goods and services as detailed in the September report and authorised the Head of Environment, Housing and Leisure in consultation with the Cabinet Member for Housing, Head of Resources and Head of Law and Governance to commence a procurement to establish frameworks and award contracts to those bidders who represent the most economically advantageous tender and any subsequent call-off contracts.

This procurement process is now complete and approval is sought to evaluate and award contracts to sub-contractors for fencing, painting, minor works, scaffolding, roofing, plumbing, heating and electrical works and suppliers of materials to support the Housing, Repairs and Construction team.

1.2 Recommendation:

It is recommended that the Head of Environment, Housing and Leisure, award the contracts that have been the subject of this procurement as detailed in paragraph 1.5 of the report to the highest scoring bidders who will provide the most economically advantageous tenders to the Authority. All awards of contracts will be summarised in individual Evaluation Summary schedules.

1.3 Forward Plan

Twenty eight days' notice of this decision has been given and it was first published in the Forward Plan on 15 January 2021.

1.4 Council Plan and Policy Framework

This report relates to the following priorities in the 2020-2024 Our North Tyneside Plan:

- Our people will be ready for work and life
- Our places will be great places to live
- Our places will offer a good choice of quality housing
- Recognise the climate emergency
- Our economy will grow by supporting new businesses

1.5 Background

At its meeting of 21 September 2020 Cabinet agreed that the Head of Environment, Housing and Leisure in consultation with the Cabinet Member for Housing, Head of Resources and Head of Law and Governance to commence a procurement to establish frameworks and award contracts to those bidders who represents the most economically advantageous tender and any subsequent call-off contracts. In order to simplify and expedite the procurement process all future contract awards linked to the current procurement process will be covered by this delegation.

Tenders will be evaluated and scored with the proposed award being recorded on the individual Evaluation Summary schedule(s). This information will then be submitted to the Authority's Law & Governance Service who will record and publish the decision(s) made. As this will include numerous contractors on each framework, the highest scoring bids on each will be awarded a position on the framework.

The procurement process was managed by the Authority's Strategic Procurement Team, in liaison with Officers from the Authority's Housing, Repairs and Construction team. A number of 'virtual' market engagement events were held with interested suppliers across the various frameworks to ensure that the procurement process was attractive to the market. These virtual events were welcomed by the prospective bidders and seen as beneficial to the process.

The Authority requires a range of sub-contractors and suppliers to be available to support the Housing, Repairs and Construction team. Contracts will be awarded on a price/quality

basis depending on the nature of the contract to the most economically advantageous tender. The Evaluation Summary sheet will be published for each contract awarded.

1.6 Decision options:

The following decision options are available for consideration:

Option 1

To authorise the award of the contracts that have been the subject of this procurement as detailed in paragraph 1.5 of the report to the highest scoring bidders who will provide the most economically advantageous tenders to the Authority.

Option 2

Not to award the contracts as set out above and require individual reported decisions.

This could potentially delay the procurement process and cause significant disruption to the Housing, Repairs and Construction service.

Option 1 is the recommended option.

1.7 Reasons for recommended option:

By adopting the process detailed within this report it will ensure that all bids submitted to the Authority, as the highest scoring bidders, would represent the most economically advantageous to the Authority based on the specification and the response provided.

1.8 Appendices:

There are no appendices.

1.9 Contact officers:

Phil Scott – Head of Environment, Housing and Leisure. Tel 0191 6437295

Sarah Heslop – Strategic Commercial and Procurement Manager. Tel 0191 6435456

David Foster – Housing Property and Construction Manager. Tel 0191 6437801

Darrell Campbell – Senior Business Partner - Housing Revenue Account – Tel 0191 6437052

David Dunford – Senior Business Partner – General Fund – Tel 0191 6437027

1.10 Background information:

The following background papers/information have been used in the compilation of this report and are available at the office of the author:

- (1) [Cabinet report dated 21 September 2020](#)

PART 2 – COMPLIANCE WITH PRINCIPLES OF BIDDER DECISION MAKING

2.1 Finance and other resources

The costs associated to pay for services delivered through the frameworks are included within Housing Revenue Account and General Fund budgets included within Cabinets budget proposals for 2021/22 and within the 2021 – 2025 Financial Planning and Budget reports presented to Cabinet on 1 February 2021.

The various projects and works are a mix of revenue and capital funding within the 2021 – 2025 Financial Planning and Budget proposals.

2.2 Legal

The procurement process will be undertaken pursuant to the Authority's Contract Standing Orders and the Public Contracts Regulations 2015. The proposed contract awards will be based on the most economically advantageous tender.

2.3 Consultation/community engagement

Consultation has been carried out with the Cabinet Member for Housing, Head of Resources and Head of Law and Governance.

Market engagement was undertaken prior to the tender process commencing, this included hosted virtual events providing the market with essential information together with a series of social media communications.

2.4 Human rights

There are no human rights implications directly arising from this report.

2.5 Equalities and diversity

Appointed contractors and suppliers will be aware of the Authority's position on equality as detailed in the Responsible Procurement Charter.

2.6 Risk management

Any risk management issues are included within the Authority's risk register and will be managed by this process.

2.7 Crime and disorder

There are no crime and disorder issues directly arising from this report.

2.8 Environment and sustainability

Where appropriate tenderers will be obliged to commit to carbon reduction and recycling to assist with the climate emergency declaration.

PART 3 - SIGN OFF

- Chief Executive
- Head of Service
- Mayor/Cabinet Member(s)
- Chief Finance Officer
- Monitoring Officer
- Head of Corporate Strategy and Customer Service