

Record of Delegated Executive Decision(s)

1. Subject of decision

Housing and construction procurement of suppliers of materials and subcontractors

2. Name and Title of Decision Maker

The Head of Environment Housing and Leisure

3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

4. Executive summary

To seek approval for the award of contracts for contractors to carry out services on behalf of the housing, property and construction team.

At its meeting of 21 September 2020 Cabinet approved the procurement of the goods and services as detailed in the September report and authorised the Head of Environment, Housing and Leisure in consultation with the Cabinet Member for Housing, Head of Resources and Head of Law and Governance to commence a procurement to establish frameworks and award contracts to those bidders who represent the most economically advantageous tender and any subsequent call-off contracts.

This decision is in accordance with the overarching Record of Delegated Executive Decision(s) dated 19 February 2021. In accordance with the decision of Cabinet in September 2021 a procurement exercises have been undertaken by the Head of Environment Housing and Leisure for the provision of the following services on behalf of the Authority:

Asset Management:

- Fire Alarms, Emergency Lighting and Fire Fighting Equipment
- Intruder Alarms, Disabled Toilet Alarms and CCTV Systems
- Lift Servicing - Repairs and Installations

Authority is sought to award the contracts to the successful contractors to support the housing, property and construction team.

5. Alternative Options considered

Not to approve the award the contracts as detailed above and commence new procurement process.

6. Decision(s)

To approve the award of contracts to the tenderers who represent the most economically advantageous tenders.

7. Reasons for the Decision(s)

By adopting the process detailed within this report it will ensure that all bids submitted to the Authority, as the highest scoring bidders, would represent the most economically advantageous to the Authority based on the specification and the response provided.

8. Date Decision Made

21 April 2021

9. Is this decision subject to call-in and if so expiry date of call-in period

Yes, the call-in period will expire at 5pm on Thursday 29 April 2021

10. Date of Publication

22 April 2021

11. Implementation Date (if decision not called in)

After 5pm on 29 April 2021