



## **Forward Plan of Key (and Non-Key) Decisions and Policy Framework Matters**

**Weekly version of Plan published on 20 June 2025**

The Council is required to publish a document which sets out details of planned key decisions at least 28 calendar days before they are due to be taken. This Forward Plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either a Cabinet Member or an Officer.

In addition to key decisions, the Forward Plan lists other business that is scheduled to be considered at Cabinet or Council during the period of the Plan, including any reports for information. The Plan is updated on a weekly basis and the latest version is published on the Council's website usually on a Friday. Where possible the Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled, and new items added as new circumstances come to light. Please ensure therefore that you refer to the most up to date plan.

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan, please contact the appropriate officer, detailed against each entry.

The Cabinet meets regularly and comprises the following elected members:

Karen A Clark	Elected Mayor
Councillor Carl Johnson	Deputy Mayor
Councillor Peter Earley	Cabinet Member for Supporting and Protecting Children
Councillor Sandra Graham	Cabinet Member for Community Safety and Climate Emergency
Councillor John Harrison	Cabinet Member for Housing
Councillor Janet Hunter	Cabinet Member for Adult Social Care
Councillor Hannah Johnson	Cabinet Member for Environment
Councillor Anthony McMullen	Cabinet Member for Finance and Resources
Councillor Steven Phillips	Cabinet Member for Education, Inclusion, Employment and Skills
Councillor Joan Walker	Cabinet Member for Public Health and Socio-Economic Inequalities

Whilst the majority of the business at the meetings of Cabinet and Council listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains for example confidential, commercially sensitive, or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of one or more of the Cabinet meetings listed in this Forward Plan are likely to be held in private because the agenda and reports for the meeting contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items of business that are likely to be considered in private are identified in this Forward Plan.

Any representations regarding the intention by Cabinet to consider reports in private should be made to the Director of Resources, Email – [democraticsupport@northtyneside.gov.uk](mailto:democraticsupport@northtyneside.gov.uk), Address North Tyneside Council, Quadrant, The Silverlink North, Cobalt Business Park, North Tyneside, NE27 0BY

**PLEASE NOTE:**

**Those items featured in bold on the Forward Plan are new entries to the Plan.**

## JUNE

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
<b>DIRECTORS OF SERVICE (AS APPROPRIATE)</b>						
1.  This is a recurring item	June 2025	Director(s) of Service	The awarding of contracts to preferred bidders in accordance with the delegated authority given to each Director of Service by Cabinet in March and/or October 2022, March and/or October 2023, and March and/or October 2024, and/or March 2025 in accordance with, UK public law procurement legislation and to undertake all ancillary steps needed to implement that award.  (All Wards)	Director(s) of Service	Cabinet reports and minutes: 28 March and 17 October 2022, 27 March and 16 October 2023, 18 March and 14 October 2024	Sarah Heslop (0191) 643 5456 John Barton (0191) 643 5354
<b>HOUSING AND PROPERTY SERVICES</b>						
2.  25 April 2025	23 June 2025	Cabinet	Housing and Property Services Annual Complaints Performance and	N/A	Housing Ombudsman Complaint	Peter Mennell 07583 140 037  David Foster 0191 643 7801

<b>No/Date Published on Forward Plan</b>	<b>Date of Decision</b>	<b>Decision Maker(s)</b>	<b>Topic/Ward(s) Affected</b>	<b>Consultees/Consultation Process</b>	<b>Background Documents</b>	<b>Author/Contact No.</b>
			<p>Service Improvement Report 2024-2025</p> <p>Agree the Housing and Property Annual Complaints Performance and Service Improvement Report 2024-2025 and its publication on the Authority's website.</p> <p>(All Wards)</p>		<p>Handing Code April 2024</p> <p>Housing Act 1996 (as amended)</p>	<p>Fiona Robson</p> <p>07542 965 216</p>
<p>2.</p> <p>This is a recurring Item</p>	June 2025	Director of Housing and Property Services	<p>Agreeing leases for temporary accommodation as appropriate. To agree terms with private landlords and registered social landlords to lease accommodation for the purposes of providing temporary housing for homeless households.</p> <p>(All Wards)</p>	Cabinet member for Housing	<p>Cabinet Member Briefing Note – Temporary Accommodation Provisions 13 July 2023</p> <p>Delegated Authority Report for each property</p>	<p>Robert Peach</p> <p>07974576848</p>

(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information)).

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
<b>Corporate Strategy and Customer Service</b>						
3.  25 April 2025	23 June 2025	Cabinet	<p>2024/25 Performance and Financial Management Report to 31 March 2025.</p> <p>Note the Performance and Financial position and note the update on the budget and performance measures of each Service to 31 March 2025 and agree any recommendations that may be required (depending on the outcome of the monitoring exercise).</p> <p>(All Wards)</p>	<p>Internal consultation: Mayor and Cabinet Members Senior Leadership Team Deputy Mayor Cabinet Member for Finance and Resources Senior Finance Officers</p> <p>External Consultation: The 2024/25 budget was completed after widespread consultation and community engagement in line with the Authority's approved Budget Engagement Strategy</p>	<p>The following background papers and research reports have been used in the compilation of this report and are available at the offices of the author: <a href="#">Revenue Budget 2024/25</a>  <a href="#">Investment Plan 2024-2029</a> (Agenda reports pack 15 February 2024 - Appendix D(i))  <a href="#">Reserves and Balances Policy 2024-25</a> (Agenda reports pack 15 February 2024 - Appendix G)</p>	<p>Haley Hudson 0743 200 6738</p> <p>Jon Ritchie 0191 643 5701</p> <p>Pam Colby 0191 643 7252</p> <p>David Mason 0191 643 3293</p>

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
					<a href="#">2024 Budget Scrutiny Sub-Group Report</a> (Agenda reports pack 15 February 2024 – Appendix I)  <a href="#">North Tyneside Safety Valve Agreement 2022-2023</a>	
4.  23 May 2025	23 June 2025	Cabinet	Development of the Council Plan and Engagement Approach  To seek Cabinet's approval to agree the initial proposals and carry out engagement with residents, businesses and other key stakeholders to shape the development of the new Council Plan following the mayoral election in May 2025	Public engagement through the Big Community Conversation, external communications (including our website and social media channels), with key stakeholders including the NTSP, Business Forum, Schools Forum, Trade Unions, Voluntary and Community Sector, Youth Council, SEND Youth Forum, Residents Panel and State of the Area Event.  Policy development and scrutiny through Overview & Scrutiny Co-ordination	<a href="#">North Tyneside Council Constitution</a>  <a href="#">2025-2029 Financial Planning and Budget Process: Elected Mayor and Cabinet Budget and Council Tax Requirement Resolution for 2025-26</a>	Haley Hudson, Interim Director of Corporate Strategy and Customer Services (0191) 643 6738  Pam Colby, Head of Policy Performance and Research (0191) 643 7252

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
			(All Wards)	and Finance Committee.		
<b>REGENERATION AND ECONOMIC DEVELOPMENT</b>						
5.  1 November 2024	23 June 2025	Cabinet	<p>North Tyneside Travel Safety Strategy</p> <p>To approve engagement on the draft updated North Tyneside Travel Safety Strategy</p> <p>All Wards)</p>	<p>Cabinet Member for Environment</p> <p>Director of Regeneration and Economic Development</p>	<p><u>North Tyneside Transport Strategy</u></p> <p><u>North East Transport Plan</u></p> <p><u>North Tyneside Travel Safety Strategy</u></p>	<p>Paul Watson 0345 2000 101(m)</p> <p>Andrew Flynn (0191) 643 6083</p> <p>John Cram (0191) 643 6122</p> <p>Samantha Lacy 0345 2000 101(m)</p>
(This item previously appeared on the Forward plan as an item of business for the Cabinet meeting on 17 February 2025. The decision has been deferred to allow further work to be undertaken on the development of the Speeding Prevention Plan which is to be an appendix to the proposed updated Travel Safety Strategy.)						
6.  This is a recurring item	June 2025	Director of Regeneration and Economic Development	<p>Officer delegation - Traffic Matters</p> <p>To advertise the making of Traffic Regulation Orders (including but not limited to changes to speed limits and amendments to parking arrangements) and proposals to introduce road humps or pedestrian crossings; to</p>	Publication of the relevant Order or Notice, including details of the procedure to submit objections or make representations.	<u>North Tyneside Transport Strategy</u>	<p>Andrew Flynn (0191) 6436083</p> <p>Nicholas Bryan (0191) 6436622</p> <p>Nick Saunders (0191) 6436598</p>



			<p>take all steps up to and including the making, variation and/or revocation of all types of Traffic Regulation Orders when no objections are received; to take all steps up to and including determining if road humps should be installed or pedestrian crossings established when no representations are received; and the issue of Notices under relevant legislation including the Highways Act 1980 and Road Traffic Regulation Act 1984.</p> <p>(Wards as report)</p>			
<p>7.</p> <p>This is a recurring item</p>	June 2025	Cabinet Member for Environment	<p>Traffic Regulation Orders, Road Humps and Pedestrian Crossings – To consider any objections to any Traffic Regulation Orders and any representations on any proposals to introduce road humps or pedestrian crossings,</p>	Ward Members	<a href="https://my.northtyneside.gov.uk/category/1237/transport-strategy">https://my.northtyneside.gov.uk/category/1237/transport-strategy</a>	<p>Andrew Flynn (0191) 6436083 Nicholas Bryan (0191) 6436622 Nick Saunders (0191) 6436598</p>

			and when required to determine such orders or determine if road humps should be installed or pedestrian crossings established.  (Wards as report)			
8.  This is a recurring item	June 2025	Director of Regeneration and Economic Development	Road Safety Related matters connected to the Northumbria Road Safety Partnership  To take decisions as necessary relating to road safety-related education, prevention and enforcement work, in the context of working in partnership with Northumbria Police and other local authorities in the region through the Northumbria Road Safety Partnership (NRSP).  (All Wards)	Cabinet Member for Environment	<a href="#"><u>North Tyneside Transport Strategy</u></a> <a href="#"><u>North East Transport Plan</u></a> <a href="#"><u>North Tyneside Travel Safety Strategy</u></a>	Paul Watson 0345 2000 101 Andrew Flynn (0191) 643 6083 Nick Saunders (0191) 643 6598
9.  4 June 2025	June 2025	Elected Mayor	Gully Cleansing Contract  Approval to aware the	Consultation has been undertaken with the Cabinet Member for the	Council procurement guidance	Mark Newlands, 0191 643 6129

			contract to the successful tenderer.  (All Wards)	Environment, the Deputy Mayor and the Director of Regeneration and Economic Development who are support of the proposal.	Tender evaluation	
(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).)						
<b>RESOURCES</b>						
10.  This is a recurring item	June 2025	Director of Resources	Strategic Partnership Update  Decision regarding the award of contracts following a procurement to support the transition of services from Capita to the Authority.  (All Wards)	Cabinet Members  Directors  Heads of Service	Supply Chain Cabinet report dated 29 November 2021.  Strategic Partnership Update Cabinet Report dated 10 June 2024	Sarah Heslop (0191) 643 5456
(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).)						
11.  9 May 2025	23 June 2025	Cabinet	Review of Council Tax Support April 2026  To agree that the Director of Resources carries out a consultation with both the public and the	Elected Mayor  Deputy Mayor  Cabinet Members  Senior Leadership Team	<a href="#">Local Government Finance Act 1992</a>	Jon Ritchie - 0191 643 5701  David Mason – 0191 643 3293  Tracy Hunter – 0191 643 7228

			<p>Major Precepting Authorities in respect of proposed changes to the Council's Council Tax Support Scheme for working age claimants. If it is agreed to start the consultation, subsequent reports on the outcome will be reported back to Cabinet (22 September) and Council (27 November). Ultimately, if changes are agreed by Council they would take effect from 1 April 2026.</p> <p>(All Wards)</p>			
<p>12.</p> <p>This is a recurring item</p>	<p>June 2025 if required, date to be confirmed</p>	<p>Cabinet/ Cabinet Member/ Officer as required</p>	<p>North Tyneside Trading Company - Decisions which authorise business opportunities for the North Tyneside Trading Company</p> <p>(All Wards)</p>	<p>Will depend upon opportunity being considered.</p>	<p>Will depend upon opportunity being considered</p>	<p>Jon Ritchie (0191) 643 5701</p>
<p>13.</p> <p>This is a recurring item</p>	<p>June 2025</p>	<p>Director of Resources</p>	<p>Business Rates Discretionary Relief</p> <p>To consider and</p>	<p>Consultation has taken place with various officers of the Authority</p>	<p>Business Rates Discretionary Relief (exempt reports)</p>	<p>Tracy Hunter (0191) 643 7228</p>

			determine the application of Business Rates Discretionary Relief  (All Wards)			
The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).						
14.  This is a recurring item	June 2025	Director of Resources	Exception to the application of Council Tax Premium  To consider and determine the waiver of Council Tax Premium in respect of a specific property/properties  (All Wards)	Consultation has taken place with various officers of the Authority	Reports to Council on 23 November 2023 and 18 January 2024 and (exempt reports)	Tracy Hunter (0191) 643 7228
The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).						
<b>ENVIRONMENT</b>						
15.  2 May 2025	June 2025	Director of Environment	Increase in Fixed Penalty Notice Costs  To review and agree the revised Fixed Penalty Notice (FPN) charging structure	Cabinet Member for Environment, Legal Services	Cabinet report 9/10/2017- A new approach to tackling environmental crime	Kim Pye 07974 569908

			(All Wards)			
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## JULY

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
<b>DIRECTORS OF SERVICE (AS APPROPRIATE)</b>						
1.  This is a recurring item	JULY 2025	Director(s) of Service	The awarding of contracts to preferred bidders in accordance with the delegated authority given to each Director of Service by Cabinet in March and/or October 2022, March and/or October 2023, and March and/or October 2024 in accordance with, UK public law procurement legislation and to undertake all ancillary steps needed to implement that award.  (All Wards)	Director(s) of Service	Cabinet reports and minutes: 28 March and 17 October 2022, 27 March and 16 October 2023, 18 March and 14 October 2024	Sarah Heslop (0191) 643 5456 John Barton (0191) 643 5354
<b>HOUSING AND PROPERTY SERVICES</b>						
2.  This is a recurring Item	July 2025	Director of Housing and Property Services	Agreeing leases for temporary accommodation as appropriate To agree terms with	Cabinet member for Housing	Cabinet Member Briefing Note - Temporary Accommodation Provisions 13 July 2023	Robert Peach 07974576848

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			private landlords and registered social landlords to lease accommodation for the purposes of providing temporary housing for homeless households.  (All Wards)		Delegated Authority Report for each property	

(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information)).

#### **CORPORATE STRATEGY AND CUSTOMER SERVICE**

3.  25 April 2025	28 July 2025	Cabinet	2025/26 Performance and Financial Management Report to 31 May 2025.  Note the Performance and Financial Position and note the update on the budget and performance measures of each Service to 31 May 2025 and agree any recommendations that may be required (depending on the outcome of the	Internal consultation: Mayor and Cabinet Members Senior Leadership Team Deputy Mayor Cabinet Member for Finance and Resources Senior Finance Officers  External Consultation: The 2024/25 budget was completed after widespread consultation and community engagement in line with the Authority's approved	The following background papers and research reports have been used in the compilation of this report and are available at the offices of the author: <a href="#">Revenue Budget 2024/25</a>  <a href="#">Investment Plan 2024-2029</a> (Agenda reports	Haley Hudson 0743 200 6738 Jon Richie, 0191 643 5701 Pam Colby 0191 643 7252 David Mason 0191 643 3293
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			monitoring exercise).  (All Wards)	Budget Engagement Strategy	<p>pack 15 February 2024 – Appendix D(i))</p> <p><a href="#">Reserves and Balances Policy 2024-25</a></p> <p>(Agenda reports pack 15 February 2024 – Appendix G)</p> <p><a href="#">2024 Budget Scrutiny Sub-Group Report</a></p> <p>(Agenda reports pack 15 February 2024 – Appendix I)</p> <p><a href="#">North Tyneside Safety Valve Agreement 2022-2023</a></p>	
<b>REGENERATION AND ECONOMIC DEVELOPMENT</b>						
4.  This is a recurring item	June 2025	Director of Regeneration and Economic Development	Officer delegation - Traffic Matters  To advertise the making	Publication of the relevant Order or Notice, including details of the procedure to submit objections or make	<a href="#">North Tyneside Transport Strategy</a>	Andrew Flynn (0191) 6436083 Nicholas Bryan (0191) 6436622

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/ Contact No.
			<p>of Traffic Regulation Orders (including but not limited to changes to speed limits and amendments to parking arrangements) and proposals to introduce road humps or pedestrian crossings; to take all steps up to and including the making, variation and/or revocation of all types of Traffic Regulation Orders when no objections are received; to take all steps up to and including determining if road humps should be installed or pedestrian crossings established when no representations are received; and the issue of Notices under relevant legislation including the Highways Act 1980 and Road Traffic Regulation Act 1984.</p>	<p>representations.</p>		<p>Nick Saunders (0191) 6436598</p>

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			(Wards as report)			
5.  13 June 2025	28 July 2025	Cabinet	<p>Introduction of planning obligation (S106) Monitoring Fees.</p> <p>To approve the introduction of monitoring fees to cover the costs of monitoring compliance with and reporting on planning obligations, including those relating to biodiversity net gain.</p> <p>(All Wards)</p>	There will be internal consultation with officers involved in monitoring planning obligations.	<p>Regulation 122 (2A) of the Community Infrastructure Levy (CIL) Regulations 2010 (as amended)</p> <p>Planning Obligations SPD</p> <p>North Tyneside Local Plan, 2017</p>	Jackie Palmer 0191 643 6336
6.  16 May 2025	28 July 2025	Cabinet	<p>North Tyneside Local Plan Consultation and Statement of Community Involvement 2025</p> <p>To approve commencement of the first stage of consultation on the emerging North Tyneside Local Plan in accordance with the timetable for Local Plan preparation agreed by</p>	Preparation of the emerging Local Plan consultation document has involved internal discussion with services across the Authority and has been guided by Local Plan Steering Group. The Authority's Engagement and Policy, Performance and Research teams have supported preparation of the updated Statement of	<p>National Planning Policy Framework, 2024</p> <p>Local Development Scheme, 2025</p> <p>North Tyneside Local Plan, 2017</p> <p>Statement of Community Involvement, 2020</p>	<p>Martin Craddock, (0191) 643 6329</p> <p>Jackie Palmer, (0191) 643 6336</p>

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			<p>Cabinet on 17<sup>th</sup> February 2025; and publish an update to the Authority's Statement of Community Involvement.</p> <p>The decision is expected to recommend that Cabinet note the contents of the proposed documents, agree to publish and undertake public consultation on the emerging Local Plan's vision and spatial priorities and approve the Statement of Community Involvement 2025.</p> <p>(All Wards)</p>	Community Involvement.		
Note: This item was deferred from June meeting of Cabinet.						
7.  This is a recurring item	July 2025	Cabinet Member for Environment	Traffic Regulation Orders, Road Humps and Pedestrian Crossings - To consider any	Ward Members	<a href="https://my.northtyneside.gov.uk/category/1237/transport-strategy">https://my.northtyneside.gov.uk/category/1237/transport-strategy</a>	Andrew Flynn (0191) 6436083 Nicholas Bryan (0191) 6436622

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			<p>objections to any Traffic Regulation Orders and any representations on any proposals to introduce road humps or pedestrian crossings, and when required to determine such orders or determine if road humps should be installed or pedestrian crossings established.</p> <p>(Wards as report)</p>			Nick Saunders (0191) 6436598
<p>8.</p> <p>This is a recurring item</p>	July 2025	Director of Regeneration and Economic Development	<p>Road Safety Related matters connected to the Northumbria Road Safety Partnership</p> <p>To take decisions as necessary relating to road safety-related education, prevention and enforcement work, in the context of working in partnership with Northumbria Police and other local authorities in the region through the</p>	Cabinet Member for Environment	<p><a href="#"><u>North Tyneside Transport Strategy</u></a>  <a href="#"><u>North East Transport Plan</u></a>  <a href="#"><u>North Tyneside Travel Safety Strategy</u></a></p>	<p>Paul Watson 0345 2000 101  Andrew Flynn (0191) 643 6083  Nick Saunders (0191) 643 6598</p>

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
			Northumbria Road Safety Partnership (NRSP).  (All Wards)			
<b>RESOURCES</b>						
9.  This is a recurring item	July 2025	Director of Resources	Strategic Partnership Update  Decision regarding the award of contracts following a procurement to support the transition of services from Capita to the Authority.  (All Wards)	Cabinet Members  Directors  Heads of Service	Supply Chain Cabinet report dated 29 November 2021.  Strategic Partnership Update Cabinet Report dated 10 June 2024	Sarah Heslop (0191) 643 5456
(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information)).						
10.  This is a recurring item	July 2025 if required, date to be confirmed	Cabinet/ Cabinet Member/ Officer as required	North Tyneside Trading Company - Decisions which authorise business opportunities for the North Tyneside Trading Company  (All Wards)	Will depend upon opportunity being considered.	Will depend upon opportunity being considered	Jon Ritchie (0191) 643 5701

11.  20 June 2025	28 July 2025	Director of Resources	<p><b>Change to the Care Leavers Council Tax Discount</b></p> <p><b>To consider the discount to be applied to Council Tax in relation to care leavers</b></p> <p><b>(All Wards)</b></p>	<p><b>Consultation has taken place internally with various officers, and externally with the Directors of Resources of the regional authorities</b></p>	<p><b>Delegated Authority Decision 1 March 2018</b></p>	<p><b>David Mason</b> Tel: (0191) 643 3293</p> <p><b>Tracy Hunter</b> Tel: (0191) 643 7228</p>
12.  13 June 2025	24 July 2025	Council	<p>Change to Scheduled Programme of Meetings</p> <p>To seek approval to change the date of September Council meeting and Caring and Secure Sub-Committees</p> <p>(All Wards)</p>	All Members of the Council	Previous Schedule agreed at Council meeting on 23 January 2025	Allison Mitchell 0191 643
13.  This is a recurring item	July 2025	Director of Resources	<p>Business Rates Discretionary Relief</p> <p>To consider and determine the application of Business Rates Discretionary Relief</p> <p>(All Wards)</p>	Consultation has taken place with various officers of the Authority	Business Rates Discretionary Relief (exempt reports)	Tracy Hunter (0191) 643 7228

The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).

14.  This is a recurring item	July 2025	Director of Resources	Exception to the application of Council Tax Premium  To consider and determine the waiver of Council Tax Premium in respect of a specific property/properties  (All Wards)	Consultation has taken place with various officers of the Authority	Reports to Council on 23 November 2023 and 18 January 2024 and (exempt reports)	Tracy Hunter (0191) 643 7228
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15.  13 June 2025	24 July 2025	Council	Petition  Petition submitted on behalf of Students from the St Thomas More Mental Health Action Team  (All Wards)		Petition submitted 19 February 2025	Allison Mitchell 0191 643 5720
16.  13 June 2025	28 July 2025	Cabinet	Acquisition of a new purpose built, 4 bed Children's Home  Approval is sought for a	Senior Leadership Team Ward Members	Full Business Case	Richard Brook 07540 182 225  Jane Cross 0191 643 3166



			<p>delegation to be granted to the Director of Children's Services to agree to enter negotiations to purchase a new 4-bed children's home at Coach Lane, North Shields on the former Fleur de Lis site.</p> <p>(North Shields)</p>			
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(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information.)

#### ENVIRONMENT

17.  30 May 2025	28 July 2025	Cabinet	<p>Review of Tree Management Policy and Tree Planting Strategy</p> <p>To review and agree the revised Tree Management Policy and Tree Planting Strategy 2025-2029.</p> <p>(All Wards)</p>	<p>Cabinet Member for Environment Legal Services Green Sub Committee</p>	<p>Tree Management Policy Tree Planting Strategy 25-29</p>	<p>Kim Pye 07974 569908</p>
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## AUGUST 2025

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
<b>DIRECTORS OF SERVICE (AS APPROPRIATE)</b>						
1.  This is a recurring item	August 2025	Director(s) of Service	The awarding of contracts to preferred bidders in accordance with the delegated authority given to each Director of Service by Cabinet in March and/or October 2022, March and/or October 2023, and March and/or October 2024 in accordance with, UK public law procurement legislation and to undertake all ancillary steps needed to implement that award.  (All Wards)	Director(s) of Service	Cabinet reports and minutes: 28 March and 17 October 2022, 27 March and 16 October 2023, 18 March and 14 October 2024	Sarah Heslop (0191) 643 5456 John Barton (0191) 643 5354
<b>HOUSING AND PROPERTY SERVICES</b>						
2.  This is a recurring Item	August 2025	Director of Housing and Property Services	Agreeing leases for temporary accommodation as appropriate To agree terms with private landlords and	Cabinet member for Housing	Cabinet Member Briefing Note - Temporary Accommodation Provisions 13 July 2023	Robert Peach 07974576848

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
			<p>registered social landlords to lease accommodation for the purposes of providing temporary housing for homeless households.</p> <p>(All Wards)</p>		Delegated Authority Report for each property	

(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information)).

#### REGENERATION AND ECONOMIC DEVELOPMENT

3.  This is a recurring item	August 2025	Director of Regeneration and Economic Development	<p>Officer delegation - Traffic Matters</p> <p>To advertise the making of Traffic Regulation Orders (including but not limited to changes to speed limits and amendments to parking arrangements) and proposals to introduce road humps or pedestrian crossings; to take all steps up to and including the making, variation and/or revocation of all types of</p>	Publication of the relevant Order or Notice, including details of the procedure to submit objections or make representations.	<u>North Tyneside Transport Strategy</u>	<p>Andrew Flynn (0191) 6436083</p> <p>Nicholas Bryan (0191) 6436622</p> <p>Nick Saunders (0191) 6436598</p>
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<b>No/Date Published on Forward Plan</b>	<b>Date of Decision</b>	<b>Decision Maker(s)</b>	<b>Topic/Ward(s) Affected</b>	<b>Consultees/Consultation Process</b>	<b>Background Documents</b>	<b>Author/ Contact No.</b>
			Traffic Regulation Orders when no objections are received; to take all steps up to and including determining if road humps should be installed or pedestrian crossings established when no representations are received; and the issue of Notices under relevant legislation including the Highways Act 1980 and Road Traffic Regulation Act 1984. (Wards as report)			
4.  This is a recurring item	August 2025	Cabinet Member for Environment	Traffic Regulation Orders, Road Humps and Pedestrian Crossings - To consider any objections to any Traffic Regulation Orders and any representations on any proposals to introduce road humps or pedestrian crossings, and when required to determine such orders	Ward Members	<a href="https://my.northtyneside.gov.uk/category/1237/transport-strategy">https://my.northtyneside.gov.uk/category/1237/transport-strategy</a>	Andrew Flynn (0191) 6436083 Nicholas Bryan (0191) 6436622 Nick Saunders (0191) 6436598

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
			<p>or determine if road humps should be installed or pedestrian crossings established.</p> <p>(Wards as report)</p>			
<p>5.</p> <p>This is a recurring item</p>	August 2025	Director of Regeneration and Economic Development	<p>Road Safety Related matters connected to the Northumbria Road Safety Partnership</p> <p>To take decisions as necessary relating to road safety-related education, prevention and enforcement work, in the context of working in partnership with Northumbria Police and other local authorities in the region through the Northumbria Road Safety Partnership (NRSP).</p> <p>(All Wards)</p>	Cabinet Member for Environment	<p><u>North Tyneside Transport Strategy</u></p> <p><u>North East Transport Plan</u></p> <p><u>North Tyneside Travel Safety Strategy</u></p>	<p>Paul Watson 0345 2000 101</p> <p>Andrew Flynn (0191) 643 6083</p> <p>Nick Saunders (0191) 643 6598</p>

RESOURCES						
6.  This is a recurring item	August 2025	Director of Resources	Strategic Partnership Update  Decision regarding the award of contracts following a procurement to support the transition of services from Capita to the Authority.  (All Wards)	Cabinet Members  Directors  Heads of Service	Supply Chain Cabinet report dated 29 November 2021.  Strategic Partnership Update Cabinet Report dated 10 June 2024	Sarah Heslop (0191) 643 5456
(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information)).						
7.  This is a recurring item	August 2025 if required, date to be confirmed	Cabinet/ Cabinet Member/ Officer as required	North Tyneside Trading Company - Decisions which authorise business opportunities for the North Tyneside Trading Company  (All Wards)	Will depend upon opportunity being considered.	Will depend upon opportunity being considered	Jon Ritchie (0191) 643 5701
8.  This is a recurring item	August 2025	Director of Resources	Business Rates Discretionary Relief  To consider and determine the application of Business Rates Discretionary Relief	Consultation has taken place with various officers of the Authority	Business Rates Discretionary Relief (exempt reports)	Tracy Hunter (0191) 643 7228

			(All Wards)			
The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).						
9.  This is a recurring item	August 2025	Director of Resources	Exception to the application of Council Tax Premium  To consider and determine the waiver of Council Tax Premium in respect of a specific property/properties  (All Wards)	Consultation has taken place with various officers of the Authority	Reports to Council on 23 November 2023 and 18 January 2024 and (exempt reports)	Tracy Hunter (0191) 643 7228
The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).						

## SEPTEMBER 2025

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
<b>DIRECTORS OF SERVICE (AS APPROPRIATE)</b>						
1.  This is a recurring item	September 2025	Director(s) of Service	The awarding of contracts to preferred bidders in accordance with the delegated authority given to each Director of Service by Cabinet in March and/or October 2022, March and/or October 2023, and March and/or October 2024 in accordance with, UK public law procurement legislation and to undertake all ancillary steps needed to implement that award.  (All Wards)	Director(s) of Service	Cabinet reports and minutes: 28 March and 17 October 2022, 27 March and 16 October 2023, 18 March and 14 October 2024	Sarah Heslop (0191) 643 5456 John Barton (0191) 643 5354
<b>HOUSING AND PROPERTY SERVICES</b>						
2.  This is a recurring Item	September 2025	Director of Housing and Property Services	Agreeing leases for temporary accommodation as appropriate To agree terms with private landlords and	Cabinet member for Housing	Cabinet Member Briefing Note - Temporary Accommodation Provisions 13 July 2023	Robert Peach 07974576848



No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
			registered social landlords to lease accommodation for the purposes of providing temporary housing for homeless households.  (All Wards)		Delegated Authority Report for each property	

(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information)).

#### REGENERATION AND ECONOMIC DEVELOPMENT

3.  This is a recurring item	September 2025	Director of Regeneration and Economic Development	Officer delegation - Traffic Matters  To advertise the making of Traffic Regulation Orders (including but not limited to changes to speed limits and amendments to parking arrangements) and proposals to introduce road humps or pedestrian crossings; to take all steps up to and including the making, variation and/or revocation of all types of	Publication of the relevant Order or Notice, including details of the procedure to submit objections or make representations.	<u>North Tyneside Transport Strategy</u>	Andrew Flynn (0191) 6436083 Nicholas Bryan (0191) 6436622 Nick Saunders (0191) 6436598
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<b>No/Date Published on Forward Plan</b>	<b>Date of Decision</b>	<b>Decision Maker(s)</b>	<b>Topic/Ward(s) Affected</b>	<b>Consultees/Consultation Process</b>	<b>Background Documents</b>	<b>Author/Contact No.</b>
			Traffic Regulation Orders when no objections are received; to take all steps up to and including determining if road humps should be installed or pedestrian crossings established when no representations are received; and the issue of Notices under relevant legislation including the Highways Act 1980 and Road Traffic Regulation Act 1984. (Wards as report)			
4.  This is a recurring item	September 2025	Cabinet Member for Environment	Traffic Regulation Orders, Road Humps and Pedestrian Crossings - To consider any objections to any Traffic Regulation Orders and any representations on any proposals to introduce road humps or pedestrian crossings, and when required to determine such orders	Ward Members	<a href="https://my.northtyneside.gov.uk/category/1237/transport-strategy">https://my.northtyneside.gov.uk/category/1237/transport-strategy</a>	Andrew Flynn (0191) 6436083 Nicholas Bryan (0191) 6436622 Nick Saunders (0191) 6436598

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
			<p>or determine if road humps should be installed or pedestrian crossings established.</p> <p>(Wards as report)</p>			
<p>5.</p> <p>This is a recurring item</p>	September 2025	Director of Regeneration and Economic Development	<p>Road Safety Related matters connected to the Northumbria Road Safety Partnership</p> <p>To take decisions as necessary relating to road safety-related education, prevention and enforcement work, in the context of working in partnership with Northumbria Police and other local authorities in the region through the Northumbria Road Safety Partnership (NRSP).</p> <p>(All Wards)</p>	Cabinet Member for Environment	<p><u>North Tyneside Transport Strategy</u></p> <p><u>North East Transport Plan</u></p> <p><u>North Tyneside Travel Safety Strategy</u></p>	<p>Paul Watson 0345 2000 101</p> <p>Andrew Flynn (0191) 643 6083</p> <p>Nick Saunders (0191) 643 6598</p>

RESOURCES						
6.  This is a recurring item	September 2025	Director of Resources	Strategic Partnership Update  Decision regarding the award of contracts following a procurement to support the transition of services from Capita to the Authority.  (All Wards)	Cabinet Members  Directors  Heads of Service	Supply Chain Cabinet report dated 29 November 2021.  Strategic Partnership Update Cabinet Report dated 10 June 2024	Sarah Heslop (0191) 643 5456
(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information)).						
7.  This is a recurring item	September 2025 if required, date to be confirmed	Cabinet/ Cabinet Member/ Officer as required	North Tyneside Trading Company - Decisions which authorise business opportunities for the North Tyneside Trading Company  (All Wards)	Will depend upon opportunity being considered.	Will depend upon opportunity being considered	Jon Ritchie (0191) 643 5701
8.  13 June 2025	22 September 2025	Cabinet	Annual Report to Cabinet from Audit Committee 2024/25  To note an Annual Report to Cabinet from the Independent Co-opted Chair of the	Chair of Audit Committee Cabinet Member for Finance and Resources Director of Resources	<ul style="list-style-type: none"> <li>• <a href="#">CIPFA Position Statement: Audit Committees in Local Authorities and Police 2022</a></li> <li>• <a href="#">Audit Committee meeting papers</a></li> </ul>	Ian Pattison 0191 643 5738

			Authority's Audit Committee for the 2024/25 financial year.  (All Wards)			
9.  13 June 2025	September 2025	Council	Report of the Independent Remuneration Plan – Members Allowances Scheme  For Council to consider the recommendations of the Independent Remuneration Panel  (All Wards)	Cabinet Members  Council Members  Senior Leadership Team	The Local Authorities (Members Allowances) Regulations 2003  Current North Tyneside Members Allowance Scheme  Previous reports of the Independent Remuneration Panel	Allison Mitchell 0191 6435720
10.  This is a recurring item	September 2025	Director of Resources	Business Rates Discretionary Relief  To consider and determine the application of Business Rates Discretionary Relief  (All Wards)	Consultation has taken place with various officers of the Authority	Business Rates Discretionary Relief (exempt reports)	Tracy Hunter (0191) 643 7228
The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).						
11.	September	Director of	Exception to the	Consultation has taken	Reports to Council	Tracy Hunter

This is a recurring item	2025	Resources	<p>application of Council Tax Premium</p> <p>To consider and determine the waiver of Council Tax Premium in respect of a specific property/properties</p> <p>(All Wards)</p>	place with various officers of the Authority	on 23 November 2023 and 18 January 2024 and (exempt reports)	(0191) 643 7228
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The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).

#### **CORPORATE STRATEGY AND CUSTOMER SERVICE**

12.  13 June 2025	22 September 2025	Cabinet	<p>Annual Complaints Report April 2024 – March 2025</p> <p>To receive the Authority's Annual Complaints Report and analysis of themes and trends from customer complaints, and the LGSCO's annual performance report.</p> <p>(All Wards)</p>	The information contained in this report is a collation and analysis of complaints received by customers to the Authority. This information has been shared with Directors of the Authority services teams and their feedback used in the collation of this report.	<p>Local Authority Social Services Complaints (England) Regulations 2006 and Guidance (Children) <a href="http://www.legislation.gov.uk/uksi/2006/1738/contents/made">http://www.legislation.gov.uk/uksi/2006/1738/contents/made</a></p> <p>Local Authority Social Services and National Health Service Complaints (England) Regulations 2009 and Guidance (Adults) <a href="http://www.barchive.nationalarchives.gov.uk/+/www.dh.gov.uk/en/SocialCare/DH_120361">barchive.nationalarchives.gov.uk/+/www.dh.gov.uk/en/SocialCare/DH_120361</a></p>	<p>Haley Hudson 0191 643 7008</p> <p>Peter Mennell 075831 40037</p> <p>Eleanor Binks 0191 643 7076</p> <p>Julie Firth 0191 643 1454</p> <p>Ruth Barfoot 0191 643 7350</p> <p>Elidh Cook 0191 643 5363</p>
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					<p>North Tyneside Council Corporate and Housing Complaints Procedure</p> <p><a href="https://my.northtyneside.gov.uk/page/33645/making-complaint">https://my.northtyneside.gov.uk/page/33645/making-complaint</a></p> <p>Bodies and Local Authorities Regulations 2012</p> <p><a href="http://www.legislation.gov.uk/ukxi/2012/3094/introduction/made">http://www.legislation.gov.uk/ukxi/2012/3094/introduction/made</a></p>	
<b>Children's Services</b>						
13.  17 April 2025	22 September 2025	Cabinet	<p>SACRE Constitution</p> <p>For Cabinet to approve North Tyneside SACRE's Constitution</p> <p>(All Wards)</p>	North Tyneside SACRE	SACRE Constitution	Lisa Ramshaw 07854 446547

## PENDING

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
<b>RESOURCES</b>						
#.  17 January 2025	Future date to be confirmed	Cabinet	Newcastle International Airport – Governance Arrangements  Consideration of revised governance arrangements at Newcastle International Airport  (All Wards)	Cabinet and other local authority shareholders	Cabinet Report (exempt)	Stephen Ballantyne (0191) 643 5329
<p>(This item previously appeared on the Forward plan as an item of business for the Cabinet meetings on 17 February, 17 March and 10 March 2025 (Extraordinary meeting). The decision has been deferred to allow further consideration of the governance arrangements).</p> <p>(The report will contain ‘exempt’ information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> <p>Any representations regarding the intention to consider this report in private should be made to the Director of Resources, email: <a href="mailto:democraticsupport@northynteside.gov.uk">democraticsupport@northynteside.gov.uk</a> Postal address: North Tyneside Council, Quadrant, Silverlink North, Cobalt Business Park, North Tyneside NE27 0BY))</p>						