

Record of Delegated Executive Decision

1. Subject of decision

Award of contract to the preferred bidder for the processing of recyclable materials through a Materials Recycling Facility

2. Name and Title of Decision Maker

Phil Scott, Head of Environment, Housing and Leisure

3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

4. Executive summary

At its meeting on 1 April 2019 Cabinet approved the procurement of a new materials recycling contractor. This report seeks the decision to award the contract to the preferred bidder.

The current contract comes to an end on 30 September 2019. Consideration has been given to whether the service can be provided in-house, but it is not possible at this point.

At its meeting on 1 April 2019, Cabinet delegated authority to the Head of Environment, Housing and Leisure in consultation with the Head of Law and Governance, the Head of Resources and the Cabinet Member for Environment and Transport to award a contract to the bidder who provides the most economically advantageous tender on terms and conditions agreed by the Head of Law and Governance.

In accordance with the decision of Cabinet a procurement exercise has been undertaken jointly between the Authority and Newcastle City Council. However each authority will enter into their own separate contract with the contractor.

5. Alternative Options considered

One further option was considered:

Not to approve the recommendation to award the contract to the preferred bidder.

6. Decisions

Award the contract to the preferred bidder, whose bid following evaluation, was identified as representing the most economically advantageous tender to the Authority.

7. Reasons for the Decisions

The decision represents the most economically advantageous option to the Authority and enables it to continue to process recyclable materials that are collected as part of the statutory service that it undertakes for residents in the Borough.

8. Date Decision Made

16 July 2019

9. Is this decision subject to call-in and if so expiry date of call-in period

Yes, the call-in period expires at 5.00pm on Wednesday 24 July 2019

10. Date of Publication

17 July 2019

11. Implementation Date (if decision not called in)

After 5.00pm on Wednesday 24 July 2019