

Record of Delegated Executive Decision(s)

1. Subject of decision

Award of tender for the Swans Centre for Innovation (CFI) Phase 2 Office Refurbishment.

2. Name and Title of Decision Maker

Paul Hanson, Chief Executive

3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

4. Executive summary

The purpose of this report is to seek approval to appoint the preferred contractor for the Swans Centre for Innovation (CFI) Phase 2 Office Refurbishment.

Cabinet of 9 October 2017 granted authority to the Head of Business and Economic Development in consultation with the Head of Finance and Head of Law and Governance to use appropriate existing frameworks to procure a contractor to complete the works on CFI Phase 2.

Cabinet of 14 May subsequently authorised:

- The Chief Executive in consultation with the Elected Mayor, Cabinet Member for Finance & Resources, the Head of Finance and the Head of Law and Governance to take all necessary steps to complete the CFI Phase 2 grant funding agreement;
- The Chief Executive in consultation with the Elected Mayor, Cabinet Member for Finance & Resources, the Head of Finance and the Head of Law and Governance to award contracts for the works as set out in the report to the successful bidder, who represents the most economically advantageous tender to the Authority.

A procurement process was undertaken to identify a preferred contractor. The project is being funded by LGF grant of £1.398m plus £0.250m Council funding.

5. Alternative Options considered

To not approve the recommendation, and request officers to consider other options.

6. Decision(s)

To award the contract to Bidder 3 (whose bid is identified in the Appendix to the Report) who submitted the most economically advantageous tender to the Authority.

7. Reasons for the Decision(s)

CFI Phase 2 refurbishment will enable the Authority to build on the success of CFI Phase 1 and create additional floorspace to meet the demand for offices from the offshore energy and subsea sectors. Through the appointment of the successful contractor and the commencement of the project in January 2019, this can be achieved.

8. Date Decision Made

6 February 2019

9. Is this decision subject to call-in and if so expiry date of call-in period

Yes, the call-in period expires at 5.00pm on Wednesday 13 February 2019

10. Date of Publication

6 February 2019

11. Implementation Date (if decision not called in)

After 5.00pm on Wednesday 13 February 2019