

Record of Delegated Executive Decision(s)

1. Subject of decision

Future Construction Options – Fleet Specialist Vehicles Procurement
Authority to procure and award contracts to successful tenderers for specialist vehicles.

2. Name and Title of Decision Maker

Head of Environment, Housing and Leisure

3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

none

4. Executive summary

The purpose of this report is to seek approval for the award of contract for specialist fleet vehicles.

At its meeting of 27 September 2017 Cabinet agreed that the Deputy Chief Executive, Head of Environment Housing and Leisure, Head of Commissioning and Investment, Head of Finance and the former Head of Law and Governance (whose delegations relevant to this Report are presently discharged by Senior Manager, Legal Services & Information Governance), in consultation with the Deputy Mayor, the Cabinet Member for Finance and Resources and Cabinet Member for Housing and Transport conclude any arrangements required to implement the recommendation to bring the housing, repairs and maintenance service in-house.

As this matter relates to the procurement of specialist vehicles this matter falls within the remit of the Head of Environment, Housing and Leisure.

In accordance with the decision of Cabinet in September 2017 a procurement exercise has been undertaken by the Head of Environment, Housing and Leisure and this report seeks authority to award the contract for the specialist vehicle provider.

5. Alternative Options considered

Leasing arrangements were considered however discounted as cost prohibitive.

6. Decision(s)

To approve the tender process and award of contract to Bidder C as identified in the Evaluation Summary attached to the report at Appendix 1 as the bidder which provided the most economically advantageous tender.

7. Reasons for the Decision(s)

To allow vehicles to be purchased for the transfer of the housing, repairs and maintenance service.

8. Date Decision Made

4 October 2018

9. Is this decision subject to call-in and if so expiry date of call-in period

No – see below*.

10. Date of Publication

8 October 2018.

11. Implementation Date

4 October 2018.

*Note – this decision is not subject to call-in as agreed by the Chair of Council for the following reasons:

The order for the vehicles is required to be placed by 5 October 2018, and should this be delayed the tendered price for vehicles may increase and there is a risk that the vehicles will not be delivered in time for 1 April 2019. The Authority would need to hire vehicles in the interim period which would increase costs.