



North Tyneside Council

North Tyneside Council - Parking Control

Temporary Vouchers (Bed & Breakfast establishments / Hotels) Application Form

YOUR APPLICATION WILL BE RETURNED TO YOU AND THE ISSUE OF YOUR VOUCHERS MAY BE DELAYED IF THE FORM IS INCORRECTLY OR PARTIALLY COMPLETED, OR IF THE CORRECT DOCUMENTATION IS NOT ATTACHED.

Part 1 – Your Particulars

Surname _____

Home/Business Address _____

Mr/Mrs/Miss or other title _____

Forename in full _____

Postal Code _____

Telephone No (Home) _____

Telephone No (Business) _____

(We may need to contact you at short notice)

Part 2 – Details of Permits Required

Each sheet of 5 Scratchcard vouchers cost **£25.00**. Each voucher enables the driver to park within the parking zone for **1 day** (if the vehicle is parked after 11.59pm then they will require an additional voucher for the next day).

Number of sheets required _____

Permit Zone applicable for _____

(Please refer to the relevant Notes for Guidance)

Enclose your cheque or postal order made payable to **'North Tyneside Council'** with your application form.

Part 3 – Enclosures

You must provide proof that your property is within the permit parking zone and that the property is registered to operate as a Bed & Breakfast or Hotel establishment. This is only required for your first application. Your details will then be retained on the permit database to confirm that you are eligible to apply for temporary vouchers in the future.

Please send photocopies of documents, wherever possible, as the Council is unable to accept responsibility for any documents sent through the post.

Part 4 - Parking Terms and Conditions relating to use of the temporary vouchers

- The Council cannot guarantee a parking space will always be available to you.
- It is your responsibility to ensure your vehicle is legally parked at all times.
- You must ensure that the temporary voucher is validated by scratching the appropriate panels to show the Day, Month, Date of arrival.
- You must ensure that your temporary voucher is clearly displayed on the dashboard so the arrival details can be readily seen from outside of the vehicle.
- The temporary voucher is only valid within the permit zone indicated on the front of the voucher.
- The temporary voucher is invalid if more than one day/month/date panel is scratched off.
- If you are parked within a marked bay, then your vehicle must be parked within the confines of the designated bay.
- You may not park in suspended parking bays. This will result in a parking ticket being issued and your vehicle may be removed to the car pound. Please check times carefully when a suspension is in force.

Part 5 - Vehicle Terms and Conditions

- Your vehicle must be able to fit within the markings of the parking place AND be:
 - i. a passenger vehicle that can carry no more than 13 people including the driver
 - ii. a vehicle that does not exceed six metres in length
 - iii. has an unladen weight not exceeding 3.5 tonnes.
- You cannot use the temporary voucher on trailers or caravans.
- Your vehicle must have a valid road tax licence. The temporary voucher is not valid if the vehicle is untaxed.

Part 6 – Declaration

I hereby certify that all the information I have given on this application is correct. I also confirm that the temporary vouchers will only be used by bona fide guests of the Bed & Breakfast / Hotel and not by staff.

Signature

Date

(The person named in Part 1 may only sign this declaration)

*It is an offence for a person knowingly to make a false statement for the purpose of obtaining a parking permit. The Council will not hesitate to prosecute and conviction will result in substantial penalties. No further applications for temporary vouchers will be approved for your establishment if the vouchers are used by staff.

Please send the completed application form with your payment and enclosures to:

Parking Control
North Tyneside Council
Quadrant East
The Silverlink North
Cobalt Business Park
NE27 0BY