Whitley Bay Crematorium

Inscription in the Book of Remembrance

Memorial Cards / Miniature Books

Please supply me with _____ Memorial Cards and / or _____ Miniature Books complete with inscription as submitted overleaf.

Order Summary

Book of Remembrance Inscription	Lines	Total = £
Memorial Cards:	Motif: Yes / No	Total = £
Miniature Books:	Motif: Yes / No	$\mathbf{Total} = \mathbf{\hat{x}}$

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I enclose a Cheque for the total amount of:

Cheques are only accepted for postal applications payable to: NORTH TYNESIDE COUNCIL If paying by debit/credit card, we will contact you by telephone to make payment.

NAME OF APPLICANT:	
ADDRESS:	
TELEPHONE NO:	

FOR OFFICE USE			
CREM NO:	MEM. CARDS / MIN. BOOKS:	REC'D:	
ORDERED:	INSCRIBED:	RECEIPT NO:	

Please note that larger text versions are available on request.

I have read and checked the dates, spelling of names and details of the inscription I wish to be placed in the Book of Remembrance / Memorial Card / Miniature Book (delete as applicable).

The date shown at the top of the application is the date in the Book of Remembrance on which the entry will appear and also the date that will be shown at the top of any Memorial Card or Miniature Book.

I am aware that it may not be possible to correct an entry after it has been inscribed in the book. If a correction is possible, or if the entry should have been placed on a different date. I understand that additional charges will be payable by me.

NAME:	SIGNED:	DATE:

Whitley Bay Crematorium

Inscription in the **Book of Remembrance Application Form**



PLEASE RECORD THE ENTRY BELOW IN THE BOOK OF REMEMBRANCE

INSCRIPTION DATE:

Please write legibly in BLOCK CAPITALS

Entries WITHOUT Motif: (please write in the shaded squares) Line 1: maximum of 27 characters including spaces Line 2 onwards: maximum of 40 characters including spaces

Entries WITH Motif: (please do not write in the shaded squares) Line 1: maximum of 22 characters including spaces

Line 2 onwards: maximum of 34 characters including spaces

NB: Where a motif is used a minimum of 5 lines is required

LINE 2					
LINE 4 LINE 5 LINE 6					
LINE 4 LINE 5 LINE 6					
Image: Second					
Image: Second					
LINE 6					
LINE 6					
	LINE 5				
	LINE 6				
LINE 7					
LINE 8					

Details of Motif (if required):

The Book is displayed in a protective glass case and is open at the current day's date so that entries may be viewed. The Book of Remembrance Room is open every day of the year, including Bank Holidays, however, on occasion the book may not be available to view due to circumstances beyond our control. The Book can also be viewed online on the council's website at www.northtyneside.gov.uk.

The Book of Remembrance Room's opening hours are: From 1st November until 31st March, 9.00am - 3.30pm; from 1st April until 31st October, 9.00am - 6.30pm. We provide vases for flowers and cards are also provided, and we kindly ask that visitors attach a card to the flowers stating the date of the anniversary. This is to ensure that flowers are not prematurely disposed of.

If you wish the book on display to be turned to another date this can be arranged by appointment during office hours by contacting us on (0191) 643 6070.

The Book of Remembrance provides a lasting memory and memorial to a loved one no longer with us. It is therefore worthwhile spending some time in thought before deciding on the inscription. **The minimum entry** is written on two lines with the first line being reserved for the name only. We will endeavour to accommodate individual requests, but please be aware that the arrangement and style of the entry is at the discretion of our inscribers.

Whitley Bay Entries for Anniversary dates between: 1st April to 30th September - entries received by 30th November 1st October to 31st March - entries received by 20th May

A copy of the entry in the Book of Remembrance is also available either in a Memorial Card (one inscription) or in a Memorial Book (multiple inscriptions) at an additional cost to the entry in the main volume of the Book of Remembrance.